
Visit Japan Web
Instruction Manual

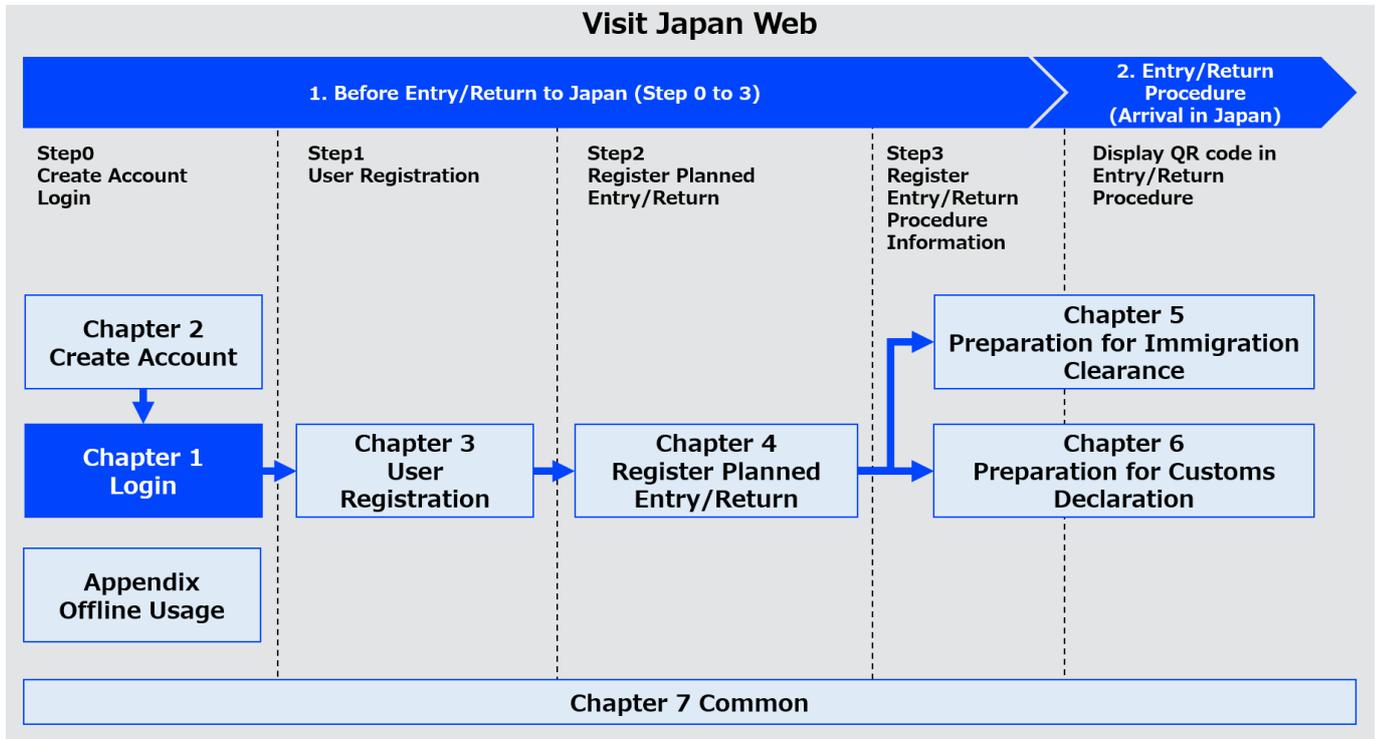
Version 2.00

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Chapter 1 Using Visit Japan Web

The location of this chapter in the overall system is indicated by blue highlighting.



System Overview

1-1 Set Language/Login

Login is required to use the Visit Japan Web. Login after selecting your preferred language. If you do not have an account, refer to “2-1 Creating Account” and create a new account.

(1) Set Language

Select the language to use from the following languages displayed in the drop-down list.

- 日本語
- English
- 中文 (简体)
- 中文 (繁體)
- 한국어

(2) Login

- Email

Enter your account email address.

- Password

Enter your account password.

Confirm that you have entered your email address and password, then click “Login” to go to the “Home Screen”.

Visit Japan Web

Language English

Supported Languages
日本語 · English · 中文(简体) · 中文(繁體) · 한국어

Login

Email

Password

Remember me

Login

[Forgot password?](#)

Sign up for a new account

Use the Visit Japan Web site offline

Login Screen

1-2 FAQ/Inquiries

If you are having trouble using Visit Japan Web, refer to the “FAQ/Inquiries Screen” by clicking the “?” help icon in the header of each screen.

In this case, click “?” in the “Login Screen” header.

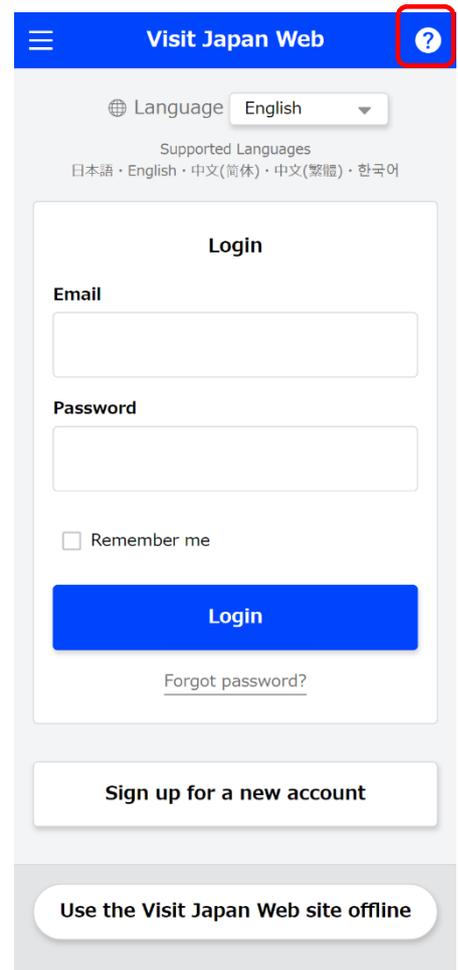
(1) FAQ/Inquiries Dialog

To use the “FAQ”, click the “Check FAQ” button.

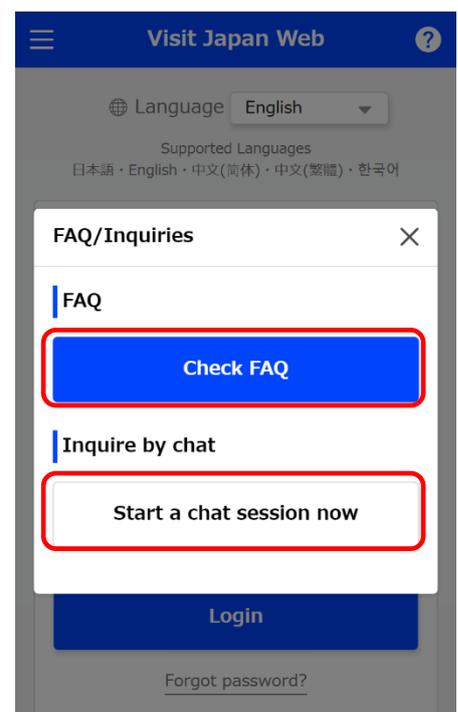
To inquire by chat, click the “Start a chat session now” button.

Click “Check FAQ” to go to the “FAQ”.

Click “Start a chat session now” to proceed to the “Chat Bot Screen”.



Login Screen



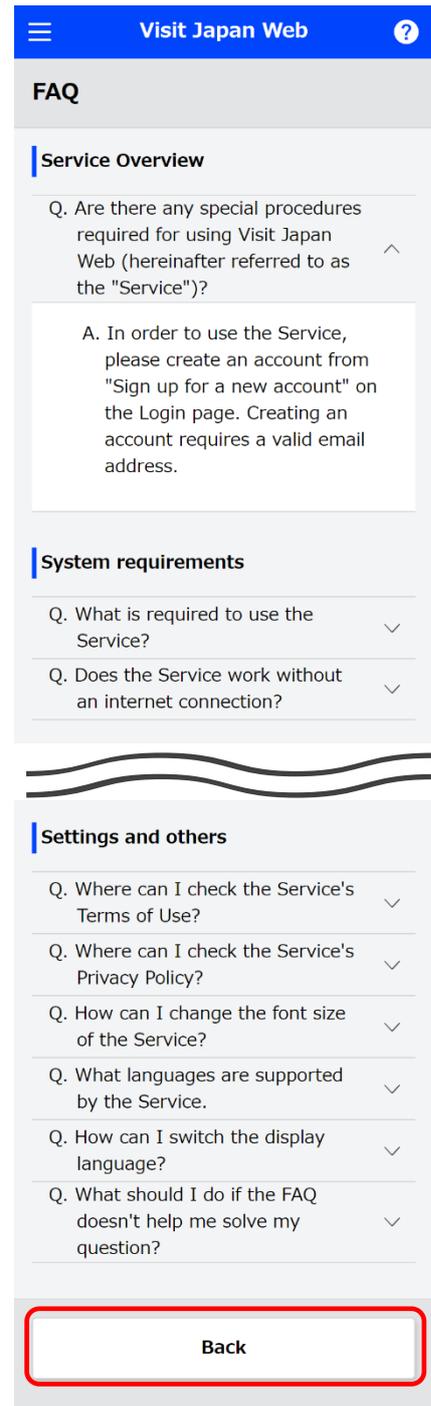
FAQ/Inquiries Dialog

(2) FAQ

Frequently asked questions and their answers about Visit Japan Web are listed here.

You can check the answers about common problems.

To finish confirmation, click “Back” to return to the “Login Screen” or “Home Screen”.



FAQ

(3) Inquire by chat

If you cannot find a solution in the FAQ, or if you need further assistance, you can inquire by chat.

1-3 Offline usage

Visit Japan Web can be used offline. To use Visit Japan Web offline, click “Use the Visit Japan Web site offline”, and refer to the offline usage procedure.

Click “Use the Visit Japan Web site offline” and refer to the offline usage manual.

Visit Japan Web

Language English

Supported Languages
日本語・English・中文(简体)・中文(繁體)・한국어

Login

Email

Password

Remember me

Login

[Forgot password?](#)

Sign up for a new account

Use the Visit Japan Web site offline

Login Screen

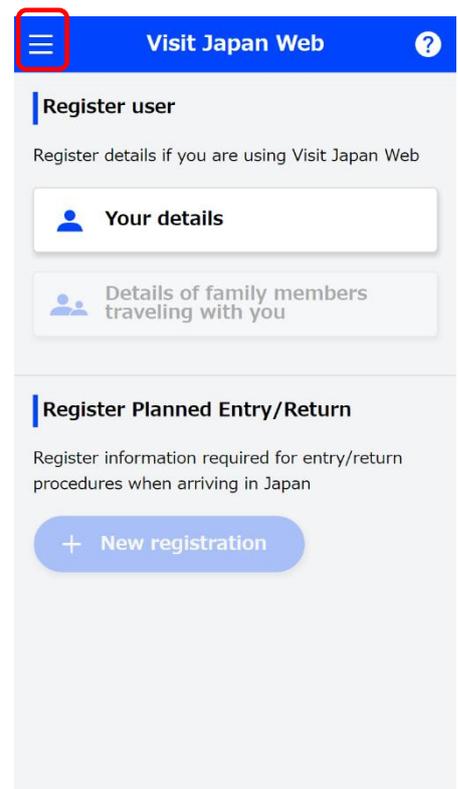
1-4 Logout

To logout from Visit Japan Web, open the menu screen from the menu icon in the header of any screen.

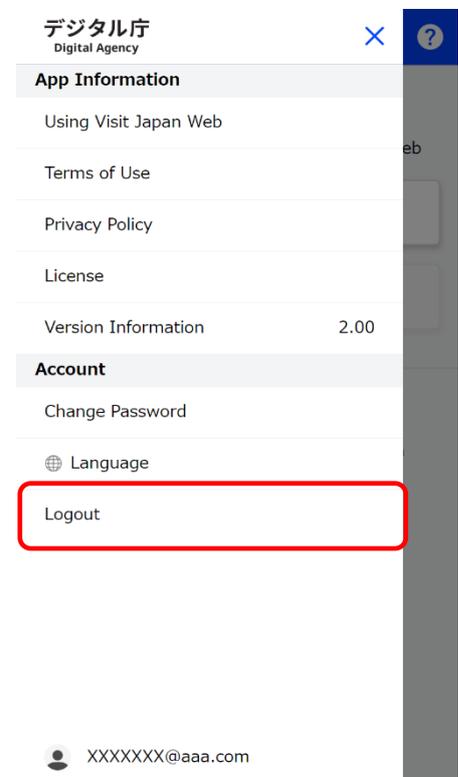
(1) Logout

Click "Logout" from the menu and proceed to the logout confirmation screen.

Click "Logout" from the menu, and proceed to the "Logout Confirmation Dialog".



Home Screen

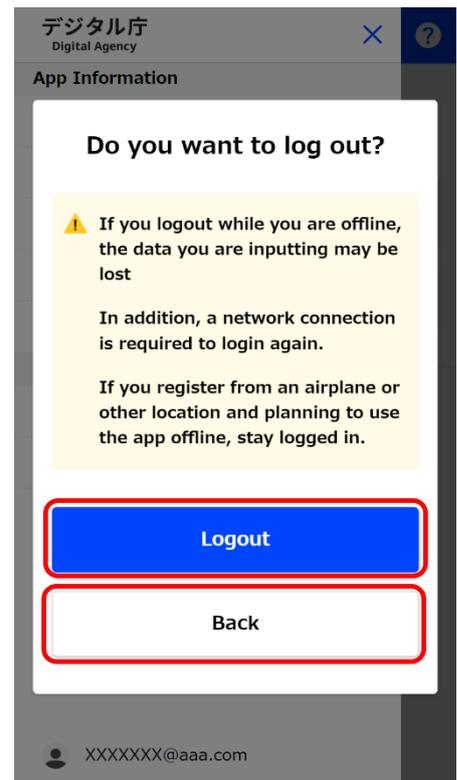


Menu Screen

(2) Logout Confirmation Dialog

After reviewing the precautions, click “Logout” to logout from Visit Japan Web.

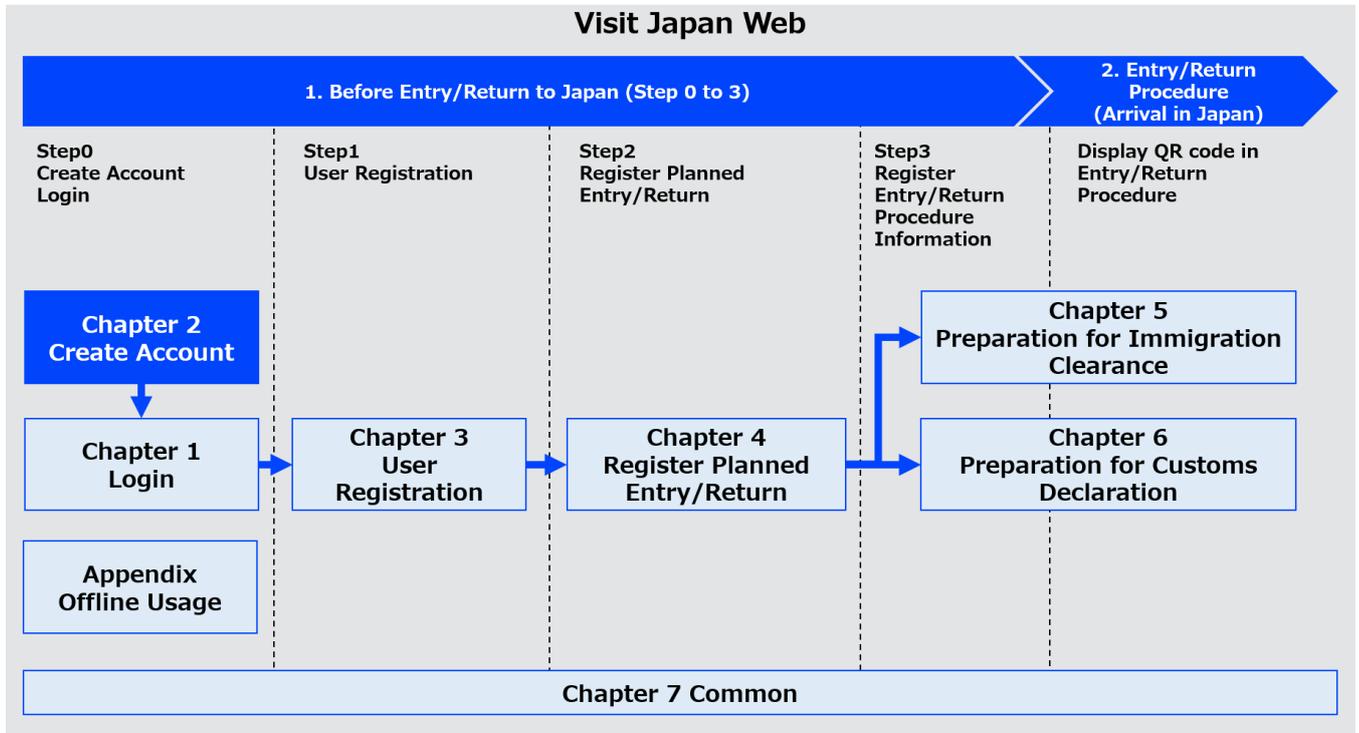
Review the precautions, and click “Logout”.
To cancel logout, click “Back” to return to the “Menu Screen”.



Logout Confirmation Dialog

Chapter 2 Account for Using Visit Japan Web

The location of this chapter in the overall system is indicated by blue highlighting.



System Overview

2-1 Creating Account

When using Visit Japan Web for the first time, create a new account.

To create a new account, you need to set up an email address and password.

(1) Sign up for a new account

Click the “Sign up for a new account” button.

Proceed to the “Register New Account Terms of Use/Privacy Policy Consent Screen”.

Visit Japan Web

Language English

Supported Languages
日本語・English・中文(简体)・中文(繁體)・한국어

Login

Email

Password

Remember me

Login

[Forgot password?](#)

Sign up for a new account

Use the Visit Japan Web site offline

Login Screen

(2) Using this service

Before using the service, please confirm the Terms of Use and Privacy Policy, provide your consent to create an account.

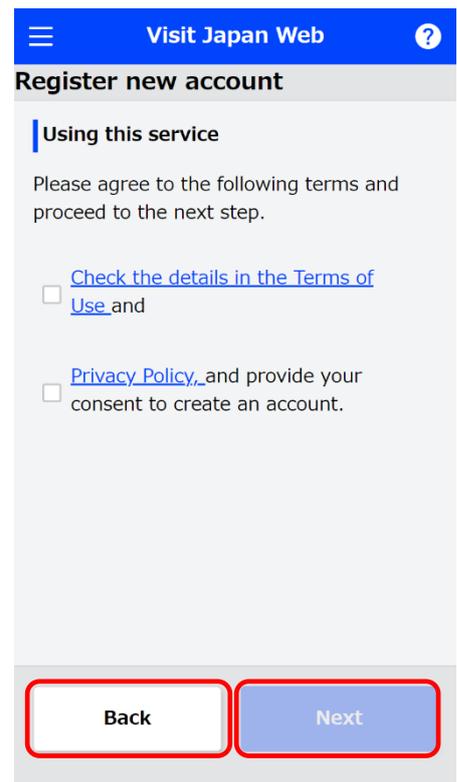
For the Terms of Use, please refer to the Terms of Use in “7-1 App Information”.

For the Privacy Policy, please refer to the Privacy Policy in “7-1 App Information”.

- Consent check

Check “Check the details in the Terms of Use” and “Privacy Policy, and provide your consent to create an account.”.

Check "Check the details in the Terms of Use and Privacy Policy, and provide your consent to create an account." and click "Next". If you did not create an account, click "Back" to return to the "Login Screen".



**Register New Account
Terms of Use/Privacy Policy
Consent Screen**

(3) Enter account details

Enter your new account information.

- Contact Email

Enter your email address.

Enter your email address within 128 characters.

- Password

Enter a password.

The password must be at least 10 characters long and must contain a combination of uppercase Latin alphabet, lowercase Latin alphabet, numerical values, and symbols.

Latin alphabet, lowercase Latin alphabet, numerical values, and symbols.

E.g.: Ab1234567+

- Enter your password again

Enter the same content as the “Password” in “Enter your password again” for confirmation.

- Authentication check

Check “I am human” to confirm that operation is not done by a robot.

The screenshot shows the 'Register new account' screen on the Visit Japan Web. The page has a blue header with the text 'Visit Japan Web' and a question mark icon. Below the header, the title 'Register new account' is displayed. The main content area is titled 'Enter account details' and contains three input fields: 'Contact Email', 'Password', and 'Enter your password again'. The 'Password' field has a list of requirements: '10 characters or more' and 'Combination of uppercase Latin alphabet + lowercase Latin alphabet + numerical values + symbols'. Below the password fields is an 'I am human' checkbox and an hCaptcha logo with 'Privacy - Terms' link. At the bottom of the form, there are two buttons: 'Back' and 'Create account', both highlighted with red boxes.

**Register New Account
Account Details Screen**

Confirm that all required fields have been entered, then click “Create account”.

To cancel operation, click “Back” to go back to the “Register New Account - Terms of Use/Privacy Policy Consent Screen”.

(4) Confirm email

A confirmation code is sent to the email address entered in "Enter account details".

- Enter confirmation code

Enter the confirmation code sent to your email address.
If you cannot find the email, check your junk mail folder.

Confirm that the confirmation code is entered, click "Confirm email address", and register your account.

If the confirmation code is not input successfully, the confirmation code can be reissued through the flow described below.

(Reissue confirmation code)

- If the email address is correct

Enter your email address and password on the login screen and press login to reissue.

- If the email address is incorrect

Please create a new account from the login screen.

(How to return to the Login Screen)

Press Visit Japan Web displayed at the top of the screen.

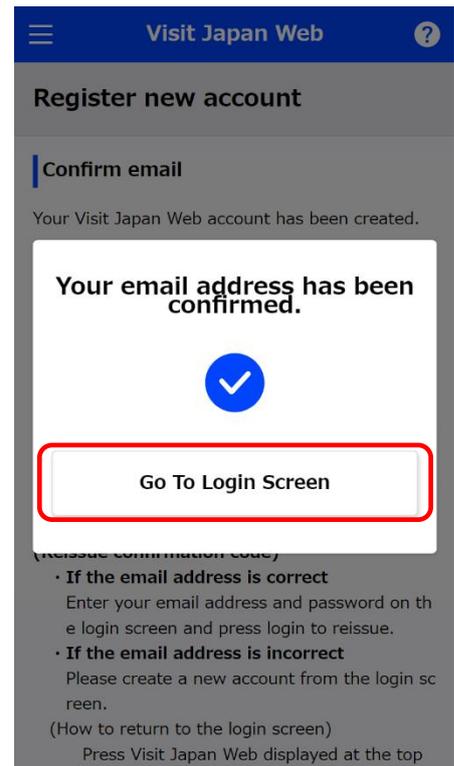
The screenshot shows the 'Register new account' screen on the Visit Japan Web app. At the top, there is a blue header with the 'Visit Japan Web' logo and a question mark icon. Below the header, the title 'Register new account' is displayed. The main content area is titled 'Confirm email' and contains the following text: 'Your Visit Japan Web account has been created. In order to use the system, you need to verify the registered email address. Enter the confirmation code sent to xxxx@aaa.com'. Below this text is a white text input field with the label 'Enter confirmation code'. Underneath the input field, there is a section titled 'Confirmation code input is not successful (Reissue confirmation code)' which lists two scenarios: 'If the email address is correct' (instructions to reissue the code) and 'If the email address is incorrect' (instructions to create a new account). At the bottom of the screen, there is a blue button with the text 'Next' highlighted by a red border.

**Register New Account
Confirmation Code Screen**

(5) Account creation completed

A message “Your email address has been confirmed” will be displayed.

Click “Go to login screen”, and proceed to the “Login Screen”.



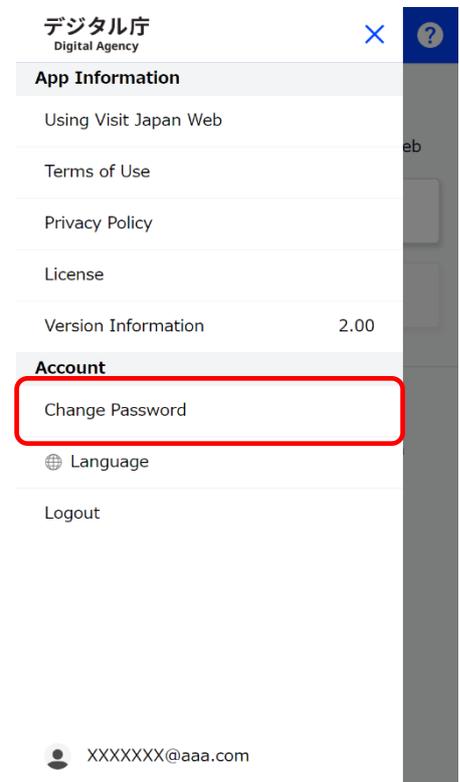
**Register Account
Creation Completion Dialog**

2-2 Changing Password

To change your account password, select “Change Password” from the menu after logging in.

(1) Change Password

Click “Change Password” from the menu and proceed to the “Update Password Screen”.



(2) Set new password

Set your new password.

- Current password

Enter your current account password.

- New password

Enter your new password.

The password must be 10 characters or more and must contain a combination of uppercase Latin alphabet, lowercase Latin alphabet, numerical values, and symbols.

E.g.: Ab1234567+

- Confirm New Password

Enter the same content as the “New password” you entered for confirmation.

Confirm your input and click “Update”.

To cancel operation, click “Back” to return to the “Home Screen”

Menu Screen

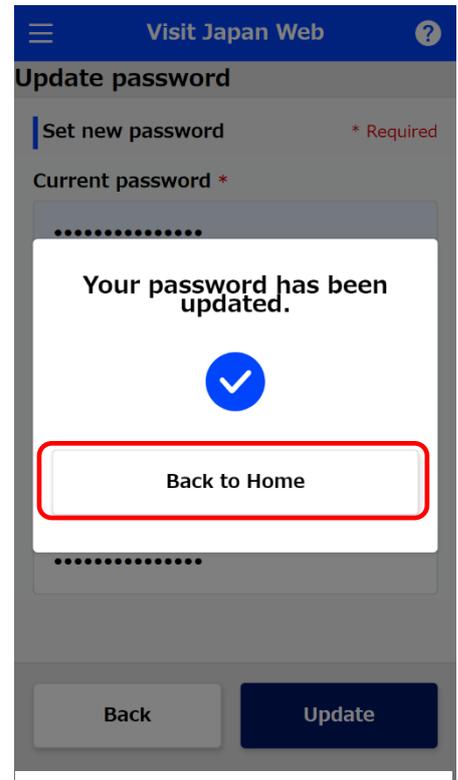
A screenshot of the 'Update password' screen. At the top, there is a blue header with 'Visit Japan Web' and a question mark icon. Below the header, the title 'Update password' is displayed. The screen contains three input fields: 'Set new password' (marked as required), 'Current password *', and 'New password *'. The 'New password *' field has a list of requirements: '10 characters or more' and 'Combination of uppercase letters + lowercase letters + numbers + symbols'. Below the input fields is a 'Confirm New Password *' field. At the bottom, there are two buttons: 'Back' and 'Update'. The 'Update' button is highlighted with a red rectangular box.

Update Password Screen

(3) Password update complete

A message "Your password has been updated" will be displayed.

Click "Back to Home" to return to the "Home Screen".



**Update Password
Completion Dialog**

2-3 Resetting Password

If you forget your password, reset the password. Initialize the password from “Forgot password?” on the login screen.

(1) Password reset

Click “Forgot password?” and proceed to “Reset Password - Email Screen”.

Visit Japan Web

Language English

Supported Languages
日本語・English・中文(简体)・中文(繁體)・한국어

Login

Email

Password

Remember me

Login

[Forgot password?](#)

Sign up for a new account

Use the Visit Japan Web site offline

Login Screen

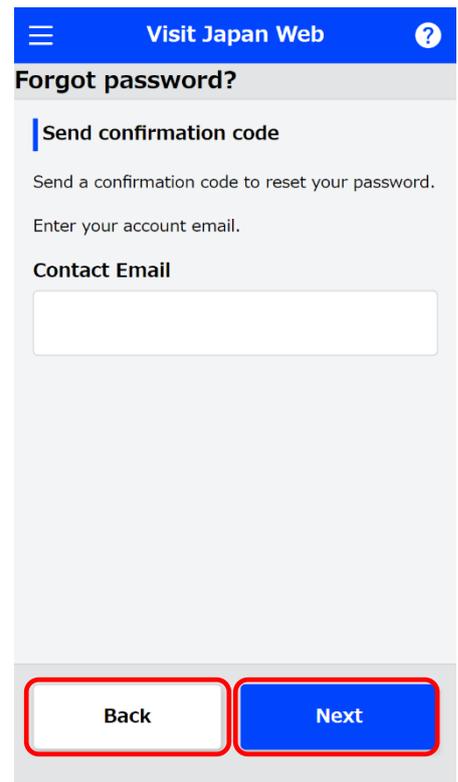
(2) Send confirmation code

Send a confirmation code to reset your password.

- Contact Email

Enter your account email address.

Confirm the input Contact Email, and click “Next”.
To cancel operation, click “Back” to return to the “Login Screen”.



Visit Japan Web

Forgot password?

Send confirmation code

Send a confirmation code to reset your password.

Enter your account email.

Contact Email

Back Next

**Reset Password
Email Screen**

(3) Confirm email

A confirmation code will be sent to the email address you entered in "Send confirmation code".

If you can't find the email, check your junk mail folder.

- Enter confirmation code

Enter the confirmation code sent to your email address.

- New password

Enter your new password.

The password must be 10 characters or more and must contain a combination of uppercase Latin alphabet, lowercase Latin alphabet, numerical values, and symbols.

E.g.: Ab1234567+

- Please enter your new password again.

Enter the same content as the "New password" you entered for confirmation.

Confirm that all of the required fields have been entered, then click "Reset". To cancel input, click "Back" and go back to the "Reset Password - Email Screen".

If the confirmation code is not input successfully, the confirmation code can be reissued through the flow described below.

(Re-issue confirmation code)

Please return to the Login Screen and try again.

(How to return to the Login Screen)

Press Visit Japan Web, which is displayed at the top of the screen.

Forgot password?

Confirm email

Enter the confirmation code sent to XXXXXX@aa a.com

If you can't find the email, check your junk mail folder.

Enter confirmation code

Confirmation code input is not successful (Reissue confirmation code)

Please return to the login screen and try again.
(How to return to the login screen)
Press Visit Japan Web displayed at the top of the screen.

Set new password

New password

- 10 characters or more
- Combination of uppercase Latin alphabet + lowercase Latin alphabet + numerical values + symbols

Please enter your new password again.

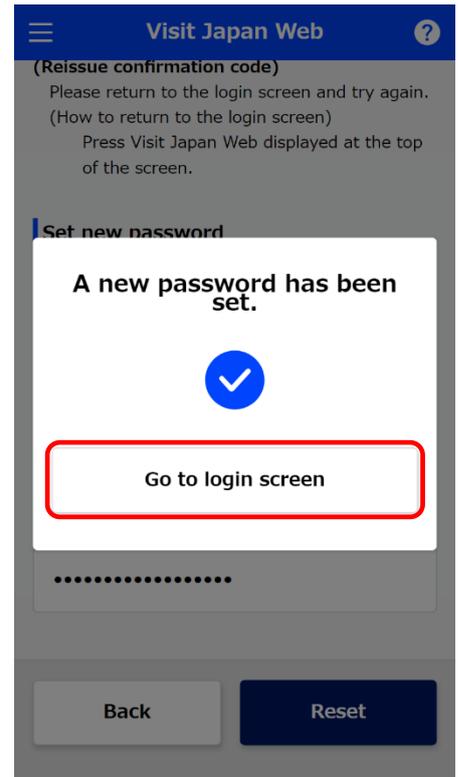
Back **Reset**

Forgot Password - Confirmation Code/Password Screen

(4) Password setting complete

"A new password has been set" will be displayed.

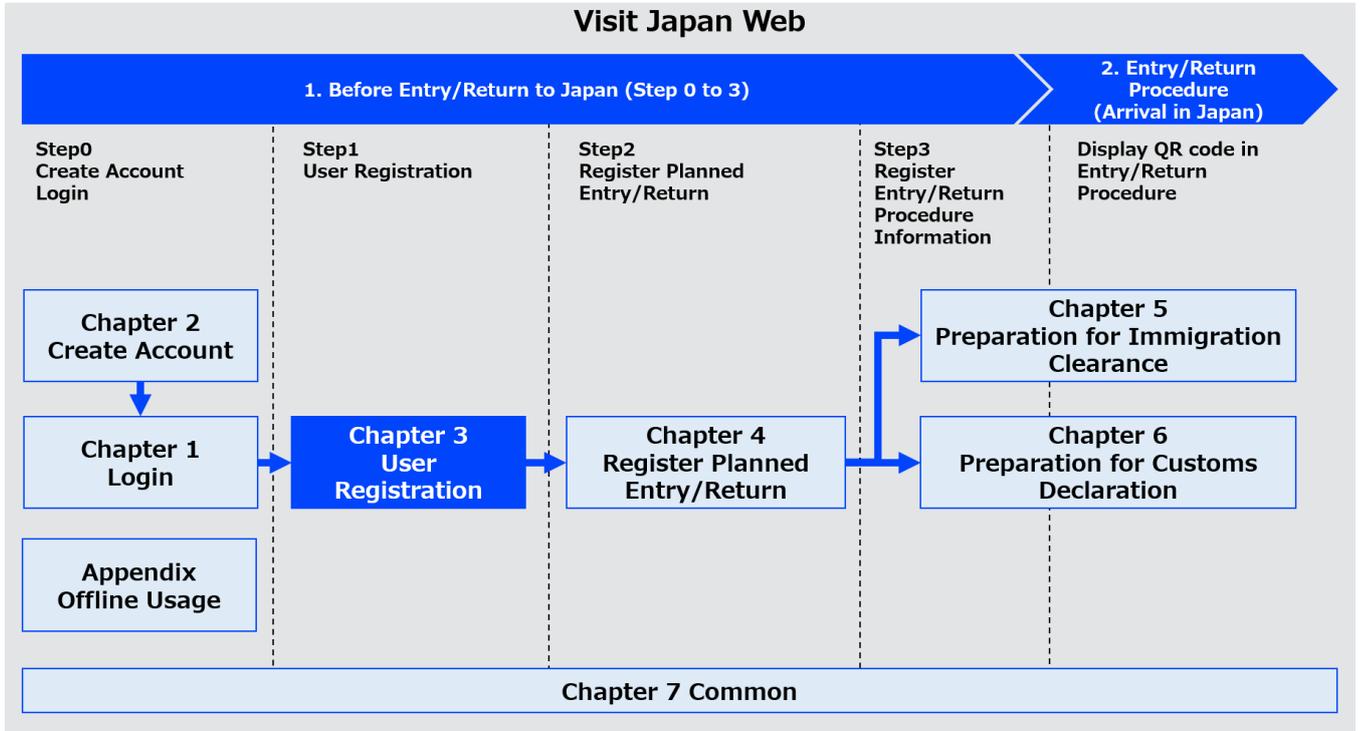
Click "Go to login screen", and proceed to the "Login Screen".



Reset Password - Reset Completion Dialog

Chapter 3 Japan Entry/Return Procedure

The position of this chapter in the overall system is indicated by blue highlighting.



System Overview

3-1 Visit Japan Web User Registration Procedure - Registration of Your Details

Register details if you use Visit Japan Web. Register your details here.

(1) Your Details

Click “Your Details” on the “Home Screen”, and register your details using Visit Japan Web.

Click “Your Details” and proceed to the “Your Details - Entry/Return Procedures Category Screen”.

(2) Entry/return procedure category

Specify your entry/return procedure category.

- Japanese government-issued passport confirmation

Select “Yes” if you have a Japanese government-issued passport. Select “No”, if you do not.

- Re-entry permit confirmation

If you answered “No” to the question described above, please answer this question.

If you will enter Japan with a re-entry permit, including a special re-entry permit, select “Yes”.

If none of the items described above applies and if you have a Japanese government-issued passport, select “No”.

The initial value is “No”.

Confirm that required items have been selected, then click “Next”. To cancel operation, click “Back” to return to the “Home Screen”.

Home Screen

Your Details - Entry/Return Procedure Category Screen

(3) Passport details entry

Enter your passport details.

* are required fields.

- Surname

Enter your family name within 39 characters.

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: DIGITAL

- Given name

Enter your given name within 39 characters.

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: HANA KO

- Date of birth

When you select the calendar icon, a calendar will be displayed to select your date of birth.

The initial value is "01/01/1990".

When you use a PC, the calendar option may not appear.

In that case, enter the date directly (mm/dd/yyyy).

E.g.: 01/01/1980

If you don't know your date of birth, please check "Date of birth unknown".

If you select "Date of birth unknown", the following items will be displayed.

- Birth year

Select the "birth year" from the drop-down list.

If you don't know, select "Unknown".

- Birth month

Select the "birth month" from the drop-down list.

If you don't know, select "Unknown".

- Birth day

The "Birth day" is set to "Unknown".

The screenshot shows the 'Your details' page on the Visit Japan Web. The page is titled 'Your details' and has a progress indicator showing '2/4 pages'. The 'Passport details' section is highlighted and marked as '* Required'. It contains three main fields: 'Surname *', 'Given name *', and 'Date of birth *'. The 'Surname' and 'Given name' fields are empty text boxes. The 'Date of birth' field is a date picker showing '01/01/1990' with a calendar icon. Below the date picker is a checkbox for 'Date of birth unknown' which is currently unchecked. At the bottom of the form, there are two buttons: 'Back' and 'Next', both highlighted with red boxes.

**Your Details -Passport Details
Screen**

The screenshot shows the 'Details of date of birth unknown' page. It has three sections: 'Birth year', 'Birth month', and 'Birth day'. Each section has a drop-down menu with 'Unknown' selected. The 'Birth year' menu has a small downward arrow on the right. The 'Birth month' and 'Birth day' menus also have small downward arrows on the right.

Date of Birth Unknown

- Nationality

Select the "Nationality" from the drop-down list.

- Gender

Select the "Gender" from the drop-down list.

- Passport number

Enter using uppercase Latin alphabet and numerical values only.

E.g.: ZZ123456

- Confirm passport number

Enter using uppercase Latin alphabet and numerical values only.

E.g.: ZZ123456

The screenshot shows the 'Your details' screen on the Visit Japan Web app. The title bar is blue with 'Visit Japan Web' and a help icon. Below the title bar, the screen is titled 'Your details' and shows '2/4 pages'. The 'Passport details' section is highlighted in blue and marked as '* Required'. It contains four fields: 'Nationality *' (a dropdown menu with a '-' placeholder), 'Gender *' (a dropdown menu with a '-' placeholder), 'Passport number *' (a text input field with the instruction 'Uppercase Latin alphabet and numerical values'), and 'Confirm passport number *' (a text input field with the instruction 'Uppercase Latin alphabet and numerical values'). At the bottom, there are two buttons: 'Back' (white with a red border) and 'Next' (blue with a red border).

Your Details
Passport Details Screen

Confirm that required fields have been entered, then click "Next".

To cancel operation, click "Back" to return to the "Your Details - Entry/Return Procedure Category Screen".

(4) Contact information in Japan (optional)

This item is optional, but if you have an address in Japan or a place you stay frequently, it is recommended to enter the intended address in Japan as this can be displayed in “4-1 Registering Planned Entry/Return” with the information entered in advance.

However, if your accommodation in Japan is different each time you enter and return to Japan, it is recommended that you leave this field blank and proceed to “Confirm entered details” without entering this item.

- Postal code

Enter using numerical values only. (hyphen not required)

After entering postal code and selecting the “Enter automatically using postal code” button, if there is an address associated with the entered postal code, its prefecture and city name will be automatically set on the “Prefecture” input field and the “City” input field.

- Prefecture

Select “Prefecture” from the drop-down list.

- City

Select “City” from the drop-down list.

- Address

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: ZZ CHO 1CHOME-2-345

- Hotel name, place of stay

Enter using uppercase Latin alphabet, numerical values, and symbols.

例 : ZZ APARTMENT 123

- Contact phone number

Enter using numerical values only. (hyphen not required)

例 : 0312345678

Confirm that each field has been entered or that no entry is required, then click “Confirm entered details”.

To cancel operation, click “Back” to return to the “Your Details - Passport Details Screen”.

The screenshot shows the 'Your details' screen on the Visit Japan Web app. The page title is 'Your details' and it is page 3 of 4. The main heading is 'Contact information in Japan (optional)'. Below this, there is explanatory text: 'Even if this page is left blank, you can proceed to confirm the input details. If you live in Japan, or if you have a place to stay or a hotel that you frequently use, registering this place will make it easier to input information in subsequent procedures.' The form consists of several sections: 'Postal code' (numerical values only, hyphen not required), 'Prefecture' (drop-down menu), 'City' (drop-down menu), 'Address' (uppercase Latin alphabet and numerical values and symbols), 'Hotel name, place of stay' (uppercase Latin alphabet and numerical values and symbols), and 'Contact phone number' (numerical values only, hyphen not required). At the bottom, there are two buttons: 'Back' and 'Confirm entered details'. The 'Confirm entered details' button is highlighted with a red box.

**Your Details
Contact Information in Japan
Screen**

(5) Entered Details Confirmation

Confirm the entered details.

If you want to edit the entered details, you can edit the corresponding items by clicking the "Edit" button.

Confirm that the entered details are correct, and click "Register".

To cancel operation, click "Back" to return to the "Your Details-Contact Information in Japan Screen".

Visit Japan Web

Your details

< Back 4 / 4 pages

Confirm entered details * Required

Entry/return procedure category Edit

Do you have a passport issued by the Japanese government?*

Yes

Will you enter Japan with a (special) re-entry permission?*

No

Passport details Edit

Surname * DIGITAL

Given name * HANA KO

Back Register

**Your Details
Entered Details Confirmation
Screen**

(6) Your details entry completion

A message "Registration complete." is displayed when registration is completed.

Click "Back to Home" to return to the "Home Screen".

Visit Japan Web

Date of birth * 1990/01/01

Nationality * Japan

Gender * Female

Passport number * ZZ123456

Registration complete.

Back to Home

of stay

**Your Details
Registration Completion
Dialog**

(7) When Disembarkation Card For Foreigner is not applicable

If you select “Yes” on the “Your Details-Entry/Return Procedure Category Screen” (Japanese citizens and foreigners re-entering), the “Disembarkation card For Foreigner” is grayed out on the “Japan Entry/Return Procedures Screen”, and information registration is not required.

The screenshot shows the 'Visit Japan Web' interface for the 'Japan entry/return procedure' screen. At the top, it displays 'Japan entry/return procedure' and 'XXXX Travel 2022/10/01' with a 'Change plan' button. The 'Applicant' section shows 'DIGITAL HANAKO' selected in a dropdown menu, with a note: 'Please switch the applicant and prepare the procedures for everyone' and a 'Selection of family members' button. The 'Preparation for quarantine' section includes 'Pre-registration for Quarantine Procedures' (Scheduled to be released in November or later) and a link to 'Quarantine Fast Track'. The 'Preparation for immigration clearance' section states that Japanese citizens and foreigners with a re-entry permission do not need to fill this in. The 'Disembarkation Card For Foreigner' option is highlighted with a red box and is marked as 'Excluded'. Below it is a 'Display QR code' button. The 'Preparation for customs declaration' section includes 'Declaration of Personal Effects and Unaccompanied Articles' (Not registered) and another 'Display QR code' button. The 'After entering Japan (during the stay in Japan)' section includes 'Entered overseas travel insurance (recommendation)'. At the bottom is a 'Back' button.

**Japan Entry/Return
Procedure Screen**

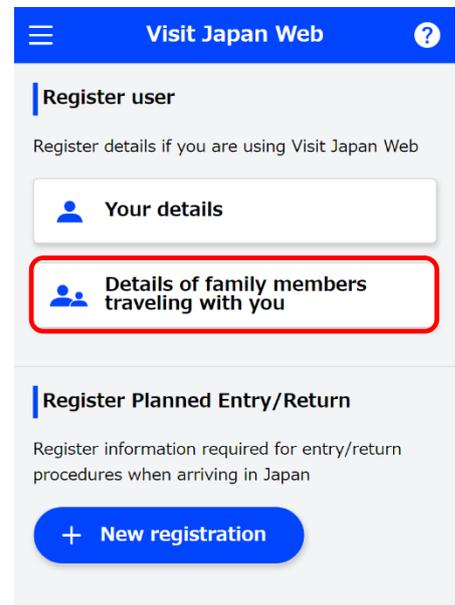
3-2 Visit Japan Web User Registration Procedure Register Family Members Traveling with You

If you have already registered your details with “3-1 Visit Japan Web User Registration Procedure - Registration of Your ”, you can register details for family members traveling with you.

(1) Details of family members traveling with you

Click “Details of family members traveling with you” on the Home Screen, and register the details of family members traveling with you using Visit Japan Web.

Click “Details of family members traveling with you” and proceed to the “Details of Family Members Traveling with You - Add/Edit Screen”.



Home Screen

(2) Add family members traveling with you

Add the details of family members traveling with you use Visit Japan Web.

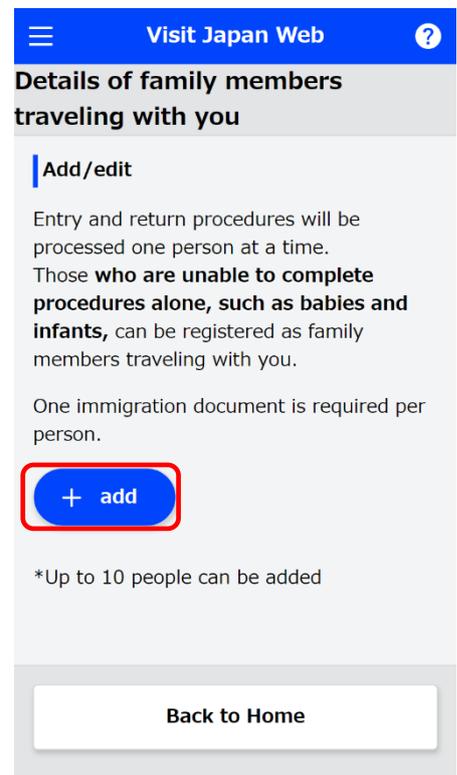
You can register up to 10 family members traveling with you.

Entry and return procedures will be processed one person at a time.

Those who are unable to complete procedures alone, such as babies and infants, can be registered as family members traveling with you.

One immigration document is required per person.

Click “Add” to proceed to the “Details of Family Members Traveling with You - Entry/Return Procedure Category Screen”



Details of Family Members Traveling with You Add/Edit Screen

Entry/Return Procedures Category, Passport details entry
Enter this in the same procedure as “3-1 Visit Japan Web user registration procedure - Registration of Your Details”

(3) Entered Details Confirmation

Confirm the entered details.

If you want to edit the entered details, you can edit the corresponding items by clicking the “Edit” button.

Confirm that the entered details are correct, and click “Register”.

To cancel operation, click “Back” to return to the “Details of Family Members Traveling with You - Passport Details Screen”.

(4) Entering details about family members traveling with you complete

A message “Registration complete” is displayed when registration is completed.

Click “Back to Home” to return to the “Home Screen”.

Details of family members traveling with you - Entered Details Confirmation Screen

Details of family members traveling with you - Registration Completion Dialog

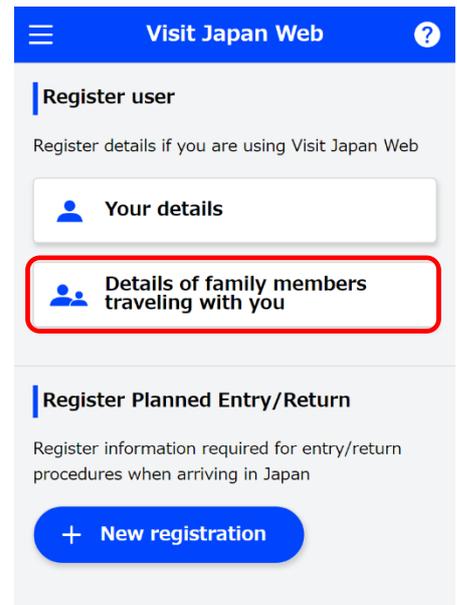
3-3 Visit Japan Web User Registration Procedure Editing Details of Family Members Traveling with You

If you have already registered your details with “3-1 Visit Japan Web User Registration Procedure - Registration of Your ”, and have already registered your details, you can edit details of family members traveling with you.

(1) Details of family members traveling with you

Click “Details of family members traveling with you” on the Home Screen, and edit the details of family members traveling with you Visit Japan Web.

Click “Details of family members traveling with you” and proceed to the “Details of Family Members Traveling with You- Add/Edit Screen”.



Home Screen

(2) Edit family members traveling with you

Edit the details of family members traveling with you who use Visit Japan Web.

Entry and return procedures will be processed one person at a time.

Those who are unable to complete procedures alone, such as babies and infants, can be registered as family members traveling with you.

One immigration document is required per person.

Click on the details of family members traveling with you that you want to edit and proceed to the “Details of Family Members Traveling with You - Entry/Return Procedure Category Screen”.

For editing, refer to

“3-2 Visit Japan Web User Registration Procedure Register Family Members Traveling with You”, “0Entry/Return Procedures Category, Passport details entry” –

“(3) Entering details about family members traveling with you complete”.

Visit Japan Web

Details of family members traveling with you

Add/edit

Entry and return procedures will be processed one person at a time.
Those **who are unable to complete procedures alone, such as babies and infants**, can be registered as family members traveling with you.

One immigration document is required per person.

DIGITAL XXXXXX

+ add

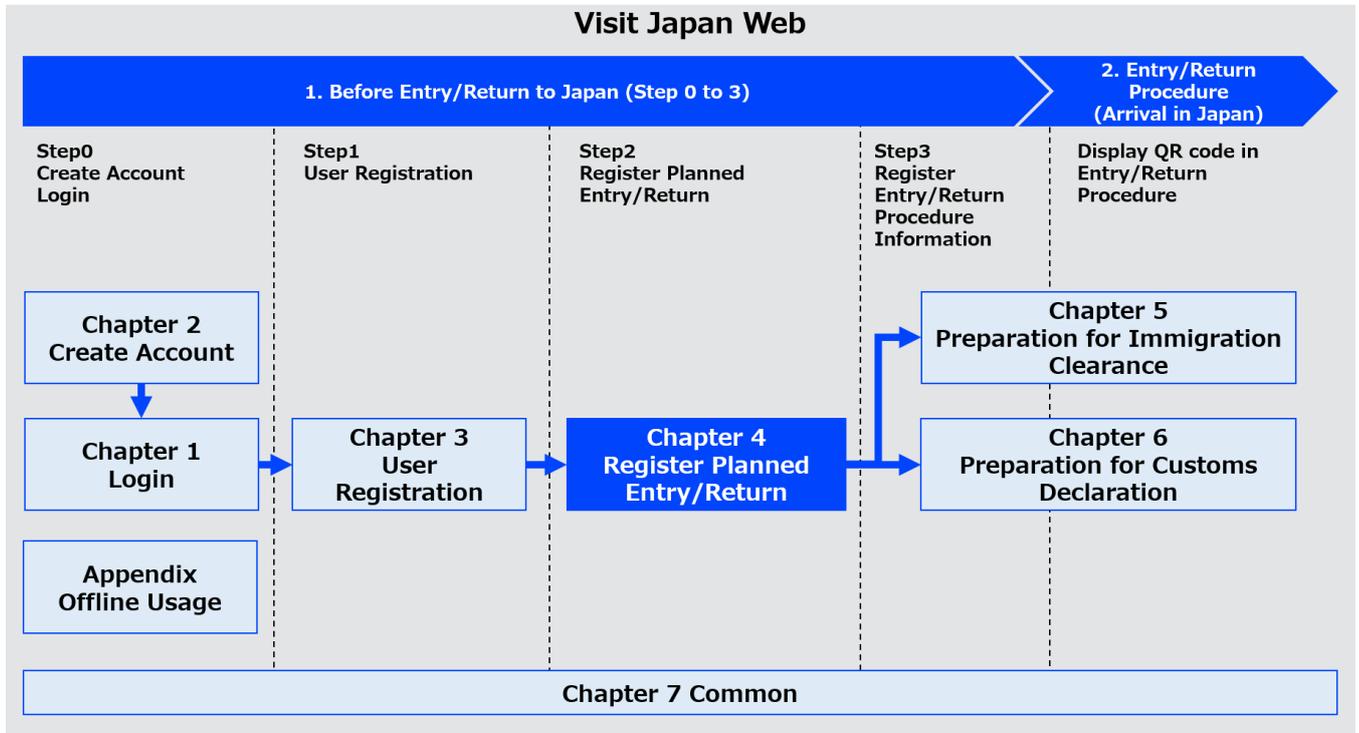
*Up to 10 people can be added

Back to Home

**Details of Family Members
Traveling with You
Add/Edit Screen**

Chapter 4 Registration Procedures of Planned Entry/Return

The position of this chapter in the overall system is indicated by blue highlighting.



System Overview

4-1 Registering Planned Entry/Return

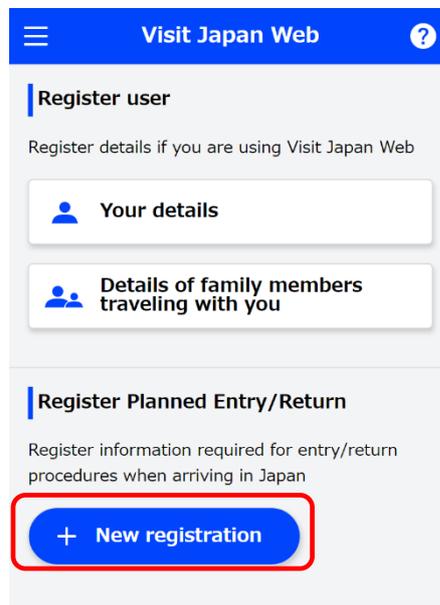
Here you will register information required for entry/return procedures when arriving in Japan.

(1) New registration of planned entry/return

Click “New registration” on the Home Screen, and proceed to “Register Planned Entry/Return - Planned Entry/Return Screen”.

You can register up to 5 schedules for planned entry/return.

When it exceeds 5 schedules, “Planned arrival date in Japan” will be deleted from the oldest.



Home Screen

(2) Planned entry/return

Enter your planned entry/return.

* are required fields.

- Trip name

Enter the trip name.

E.g.: New Year trip home

* If left blank, the “estimated date of arrival in Japan” will be automatically input.

- Planned arrival date in Japan

When you select the calendar mark, a calendar will be displayed to select the planned arrival date in Japan.

You can register plans up to December 31 the following year.

When you use a PC, the calendar option may not appear.

In that case, enter the date directly (mm/dd/yyyy).

Example: 01/01/2023

- Airline company name

Select the “Airline company name” from the drop-down list.

Enter the “flight number” or “boarded flight name”.

- Flight number (numbers only)

Enter using numerical values only.

E.g.: 1234

*If the airline company name is not “other airline company”, this can be input.

- Boarded flight number

Enter using uppercase Latin alphabet and numerical values only.

E.g.: ZZ1234

You can enter this field when the airline company name is “Other airline companies”.

Confirm that required fields have been entered, then click “Next”. To cancel operation, click “Back” to return to the “Home Screen”.

The screenshot shows the 'Register Planned Entry/Return' screen on the Visit Japan Web app. The header is blue with 'Visit Japan Web' and a help icon. The title is 'Register Planned Entry/Return'. Below it, there's a section for 'Planned entry/return' marked as '* Required'. The 'Trip name' field has a description: 'Adding a name to your planned entry/return makes it easier to manage multiple plans. 15 characters maximum'. The 'Planned arrival date in Japan' field is marked as '* Required' and has a calendar icon. The 'Boarded flight number' option is selected. The 'Airline company name' field is a dropdown menu. The 'Flight number (numbers only)' field has a description: 'For codeshare flights, please enter the main flight number' and an example 'E.g.: 1234'. At the bottom, there are two buttons: 'Back' and 'Next', both outlined in red.

Register Planned Entry/Return - Planned Entry/Return Screen

(3) Intended Address in Japan

Enter your intended address in Japan.

If you have already entered your intended address in Japan in “3-1 Visit Japan Web User Registration Procedure - Registration of Your Details”, all fields are automatically populated. If you are a resident of Japan or have a place of stay that you frequently use in Japan, we recommend that you refer to this chapter and enter that information.

* are required fields.

- Postal code

Enter using numerical values only. (hyphen not required)

After entering postal code and selecting the “Enter automatically using postal code” button, if there is an address associated with the entered postal code, its prefecture and city name will be automatically set on the “Prefecture” input field and the “City” input field.

- Prefecture

Select “Prefecture” from the drop-down list.

- City

Select “City” from the drop-down list.

- Address

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: ZZ CHO 1CHOME-2-345

- Hotel name, place of stay

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: ZZ HOTEL 123

- Contact phone number

Enter using numerical values only. (hyphen not required)

例 : 0312345678

Confirm that required fields have been entered, then click “Next”. To cancel operation, click “Back” to return to the “Register Planned Entry/Return - Planned Entry/Return Screen”

Visit Japan Web

Register Planned Entry/Return

Intended Address in Japan * Required

Postal code
Numerical values only, hyphen not required

Enter automatically using postal code

Prefecture *

City *

Address *
Uppercase Latin alphabet and numerical values and symbols

Hotel name, place of stay
Uppercase Latin alphabet and numerical values and symbols

Contact phone number *
Numerical values only, hyphen not required

Back Next

**Register Planned
Entry/Return - Intended
Address in Japan Screen**

(4) Select family members traveling with you

If you have family members traveling with you, select “Family members traveling with you”

*To register details of family members traveling with you, you will need to follow the separate procedures in “3. Japan Entry/Return Procedure”.

*If you have not registered family members traveling with you, the “Register Planned Entry/Return - Selection of family members traveling with you screen” will be skipped.

Entry and return procedures will be processed one person at a time.

Those who are unable to complete procedures alone, such as babies and infants, can be registered as family members traveling with you.

One immigration document is required per person.

- Select family members traveling with you

Click the check box next to the name of the family member traveling with you.

You can select multiple family members traveling with you.

Confirm that family members traveling with you have been checked, then click “Confirm entered details” and proceed to the “Register Planned Entry/Return - Input Confirmation Screen”.

To cancel operation, click “Back” to return to the “Register Planned Entry/Return - Intended Address in Japan Screen”.

Visit Japan Web ?

Register Planned Entry/Return

Select family members traveling with you

Entry and return procedures will be processed one person at a time. Those **who are unable to complete procedures alone, such as babies and infants**, can be registered as family members traveling with you.

Each person requires their own entry procedure documentation.

Please select family members traveling with you.

DIGITAL HANAKO	You
<input checked="" type="checkbox"/> DIGITAL XXXXXX	Family members traveling with you
<input type="checkbox"/> DIGITAL XXXXXX	Family members traveling with you
<input type="checkbox"/> DIGITAL XXXXXX	Family members traveling with you
<input type="checkbox"/> DIGITAL XXXXXX	Family members traveling with you

Back Confirm entered details

Register Planned Entry/Return - Select Family Members Traveling with You Screen

(5) Confirm entered details

Confirm the entered details.

If you want to edit the input contents, you can edit the corresponding items by clicking the “Edit” button.

Confirm that the input contents are correct, and click “Register plan”.

If you want to stop entering information, click “Back” and return to the "Register Planned Entry/Return - Selection of Family Members Traveling with You Screen” or " Register Planned Entry/Return - Intended Address in Japan Screen”.

Visit Japan Web ?

Register Planned Entry/Return

Confirm entered details * Required

Planned entry/return Edit

Trip name XXXX Travel

Planned arrival date YYYY/MM/DD in Japan *

Airline company name XXXXXX

Flight number XXXXXX

Intended address in Japan Edit

Postal code XXXXXXXX

Prefecture * XXXXXX

City * XXXXXX

Address * XXXXXX

Hotel name, place of stay XXXXXX

Contact phone number * XXXXXXXXXXXX

Selection of family members traveling with you Edit

Family members traveling with you DIGITAL XXXXXX
DIGITAL XXXXXX
DIGITAL XXXXXX

Back **Register plan**

Register Planned Entry/Return - Input Confirmation Screen

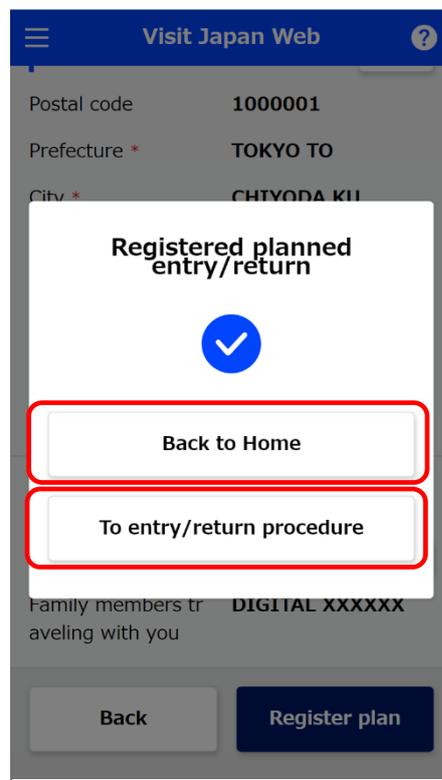
(6) Registration of planned entry/return complete

"Registered planned entry/return" is displayed.

If you want to change your personal information, details of family members traveling with you, or your planned entry/return, click "Back to Home" and go back to the "Home Screen".

By selecting the planned entry/return that has been added to the "Home Screen", you can start the entry/return procedures.

To proceed to quarantine procedures, immigration inspection, and customs declaration, click "To entry/return Procedure". You will be redirected to "Japan Entry/Return Procedure Screen".



Register Planned Entry/Return - Registration Completion Dialog

4-2 Editing Family Members Traveling with You

If you want to add or delete family members traveling with you after “4-1 Registering Planned Entry/Return”, you can change that from the “Japan Entry/Return Procedure Screen”.

(1) Add/delete family members traveling with you

Click “Selection of family members” in the “Japan Entry/Return Procedure Screen”, and proceed to the “Selection of Family Members Traveling with You Screen”.

The screenshot shows the 'Japan entry/return procedure' screen on the 'Visit Japan Web' app. At the top, it displays the applicant name 'DIGITAL HANAKO' and a 'Change plan' button. Below this, a red box highlights the 'Selection of family members' button. The screen is divided into several sections: 'Preparation for quarantine' with a 'Pre-registration for Quarantine Procedures' card; 'Preparation for immigration clearance' with a 'Disembarkation Card For Foreigner' card; and 'Preparation for customs declaration' with a 'Declaration of Personal Effects and Unaccompanied Articles' card. At the bottom, there is a 'Back' button.

Japan Entry/Return
Procedure Screen

(2) Selection of family members traveling with you

Add/delete registered family members traveling with you.

*To register details of family members traveling with you, you will need to follow the separate procedures in “3. Japan Entry/Return Procedure”.

- Please select family members traveling with you

Click the check box next to the name of the family member traveling with you.

You can select multiple family members traveling with you.

If you click unchecked family members traveling with you, they will be added to family members traveling with you.

If you click checked family members traveling with you, they will be deleted from family members traveling with you.

Confirm that the family members traveling with you checks have been changed, and click “Confirm entered details”.

To cancel operation, click “Back” to return to the “Japan Entry/Return Procedure Screen”.

Visit Japan Web ?

Register Planned Entry/Return

Select family members traveling with you

Entry and return procedures will be processed one person at a time. Those **who are unable to complete procedures alone, such as babies and infants**, can be registered as family members traveling with you.

Each person requires their own entry procedure documentation.

Please select family members traveling with you.

DIGITAL HANAKO	You
<input checked="" type="checkbox"/> DIGITAL XXXXXX	Family members traveling with you
<input type="checkbox"/> DIGITAL XXXXXX	Family members traveling with you
<input type="checkbox"/> DIGITAL XXXXXX	Family members traveling with you
<input type="checkbox"/> DIGITAL XXXXXX	Family members traveling with you

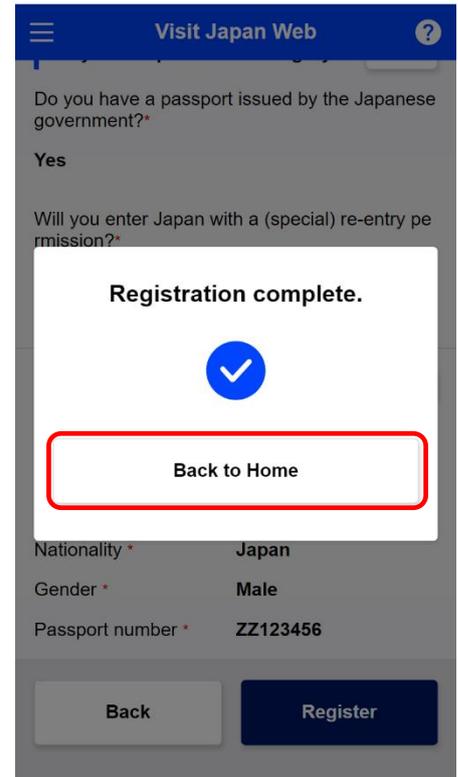
Back **Confirm entered details**

Register Planned Entry/Return - Select Family Members Traveling with You Screen

(3) Selection of family members traveling with you

“Registration complete” is displayed.

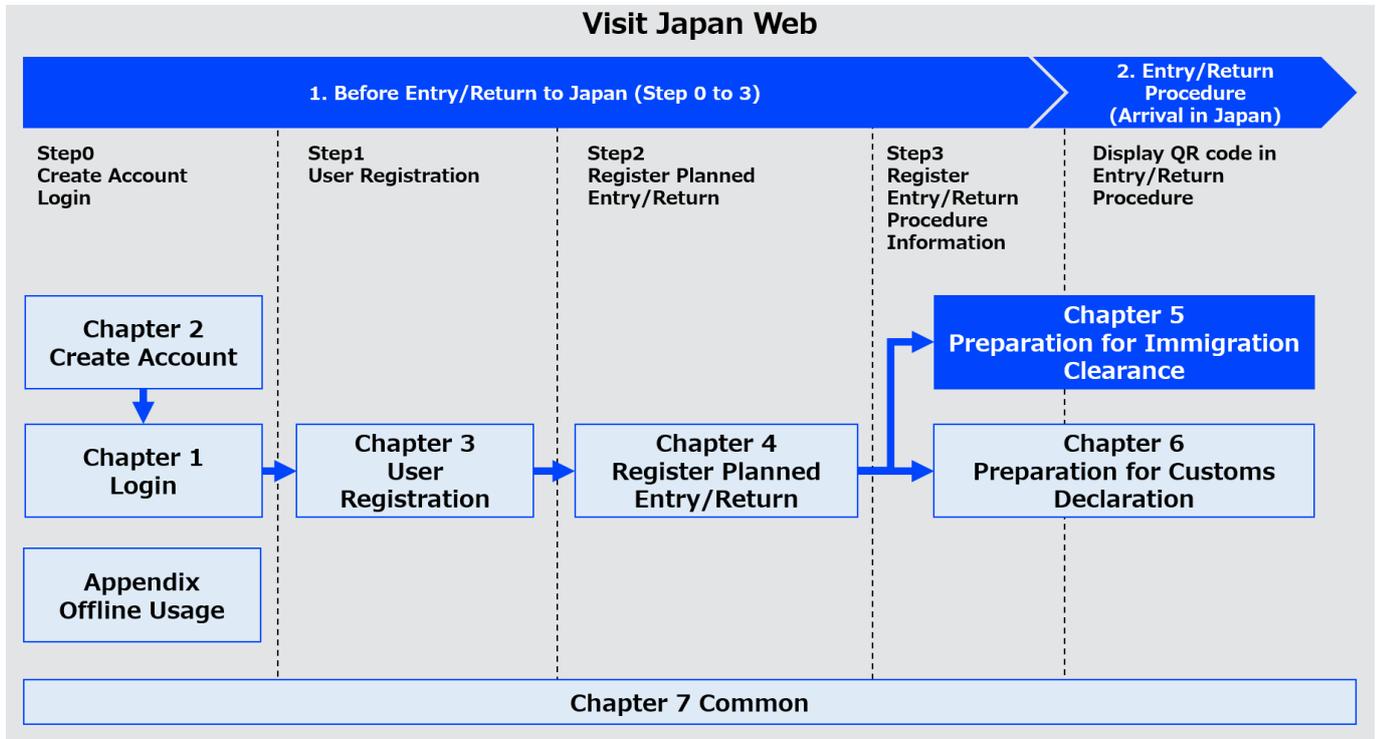
Click “Back to Entry/Return Procedure” to go back to the “Japan Entry/Return Procedure Screen”.



**Selection of Family Members
Traveling with You -
Registration Completion
Dialog**

Chapter 5 Disembarkation Card

The position of this chapter in the overall system is indicated by blue highlighting.



System Overview

5-1 Disembarkation Card For Foreigner registration

Register the disembarkation card, which is necessary for applying for landing.

After registering the disembarkation card, you can apply for landing by presenting the QR code to the immigration inspector.

(1) Disembarkation Card For Foreigner registration

Preparation for immigration clearance

Click “Disembarkation Card For Foreigner” in the “Japan Entry/Return Procedure Screen”, and proceed to the “Disembarkation Card For Foreigner - Operation Selection Screen”.

Visit Japan Web

Japan entry/return procedure

XXXX Travel 2022/10/01 [Change plan](#)

Applicant

DIGITAL HANAKO

Please switch the applicant and prepare the procedures for everyone

[Selection of family members](#)

Preparation for quarantine

Pre-registration for Quarantine Procedures
Scheduled to be released in November or later

It is possible to use Quarantine Fast Track. Click [here](#).

Preparation for immigration clearance

Disembarkation Card For Foreigner Not registered

[Display QR code](#)

Preparation for customs declaration

Declaration of Personal Effects and Unaccompanied Articles Not registered

[Display QR code](#)

After entering Japan (during the stay in Japan)

Entered overseas travel insurance (recommendation)

[Back](#)

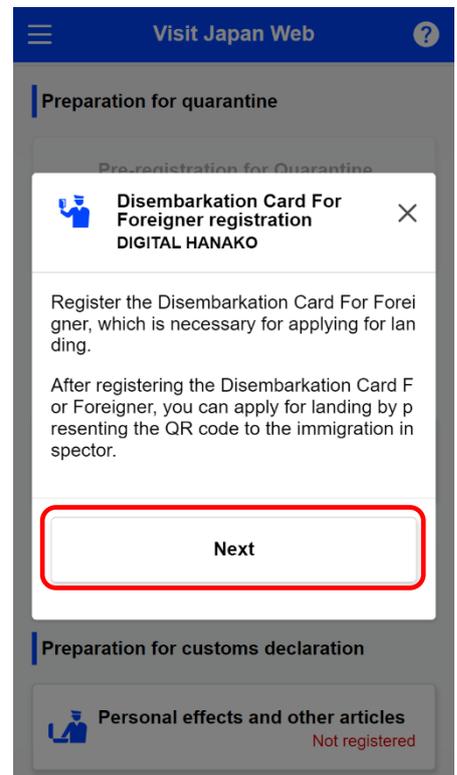
Japan Entry/Return Procedure Screen

(2) Disembarkation Card For Foreigner registration

An overview of the Disembarkation Card For Foreigner registration procedures is displayed.

If you have not registered, the “Next” button will be displayed, and if registered, the “Edit” button will be displayed.

After confirming the details, click “Next” or “Edit” to proceed to the “Disembarkation Card For Foreigner - Basic Information Screen”.



Disembarkation Card For Foreigner - Operation Selection Screen

(3) Basic Information

Check the basic information for the For Foreigner.

If you want to correct your surname/given name/date of birth, press Visit Japan Web displayed at the top of the screen, and on the displayed "Register User" screen, select and input your details (or "Details of family members traveling with you.") to correct this.

*For information on how to enter "your details" or "details of family members traveling with you", please refer to "Chapter 3.Japan entry/return procedure".

- Surname

The Surname you previously entered appears.

- Given name

The given name you previously entered appears.

- Date of birth

The date of birth you previously entered appears.

(4) Home address

Enter your home address.

* are required fields.

- Country name

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: JAPAN

As an initial value, the nationality registered in "3-1 Visit Japan Web User Registration Procedure - Register Your Details" is displayed.

- City name

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: TOKYO, KYOTO

Confirm that required fields have been entered, then click "Next".

To cancel operation, click "Back" to return to the "Japan Entry/Return Procedure Screen".

Visit Japan Web

Disembarkation Card For Foreigner DIGITAL HANAKO

1/5pages [Next >](#)

Basic Information * Required

How to correct your surname/given name/date of birth
Press Visit Japan Web displayed at the top of the screen, and select or correct your details (or details of family members traveling with you) on the displayed register user screen.

Surname *
Uppercase Latin alphabet and numerical values and symbols
DIGITAL

Given name *
Uppercase Latin alphabet and numerical values and symbols
HANAKO

Date of birth *
01/01/1990
 Date of birth unknown

Home address * Required

Country name *
Uppercase Latin alphabet and numerical values and symbols
JAPAN

City name *
Uppercase Latin alphabet and numerical values and symbols
E.g.: TOKYO, KYOTO

Back **Next**

Disembarkation Card For Foreigner - Basic Information Screen

(5) Immigration information to Japan

Enter the immigration information to Japan.

* are required fields.

● Purpose of visit

Select the “purpose of visit” from the drop-down list.

As an initial value, if “Other” is selected, input your “Specific purpose for visit”.

● Specific purpose for visit

Enter using uppercase Latin alphabet, numerical values, and symbols.

*This is displayed when the “Specific purpose of visit” is “Other”.

● Last flight No./Vessel

Enter using uppercase Latin alphabet and numerical values only. E.g.: ZZ1234

As an initial value, the “boarded flight name” registered in “4-1 Register planned entry/return” will be displayed.

(6) Intended length of stay in Japan

Enter your intended length of stay in Japan.

● Duration of stay in years

Enter using numerical values only.

Enter your duration of stay in years from 0 to 5. (6 or more cannot be entered)

● Duration of stay in months

Enter using numerical values only.

Enter your duration of stay in month from 0 to 12. (13 or more cannot be entered)

● Duration of stay in days

Enter using numerical values only. Enter your duration of stay in month from 0 to 180. (181 or more cannot be entered)

*If duration of stay in years and months are 0, days will be the required field.

(You cannot enter 0 in all fields)

*You cannot enter “0” for all of the years, months, and days. Input “1” or more for every item.

Confirm that required fields have been entered, then click “Next”.

To cancel operation, click “Back” to return to the “Disembarkation Card For Foreigner - Basic Information Screen”.

The screenshot shows a mobile web interface for the 'Disembarkation Card For Foreigner DIGITAL HANAOKO'. The page title is 'Visit Japan Web'. The main heading is 'Disembarkation Card For Foreigner DIGITAL HANAOKO'. Below the heading, there are navigation links: '< Back', '2 / 5pages', and 'Next >'. The main content area is titled 'Immigration information to Japan * Required'. It contains several form fields: 'Purpose of visit *' (a dropdown menu), 'Last flight No./Vessel *' (a text input field with a hint 'E.g.: ZZ1234'), and 'Intended length of stay in Japan' (a section with three sub-fields: 'Duration of stay in years', 'Duration of stay in months', and 'Duration of stay in days', all with 'Numerical values only' hints). At the bottom, there are two buttons: 'Back' (white with a red border) and 'Next' (blue with a red border).

Disembarkation Card For Foreigner - Immigration Information Screen

(7) Intended address in Japan

Enter your intended address in Japan.

As an initial value, "Contact information in Japan" registered in "Register planned entry/return" will be displayed.

- Postal code

Enter using numerical values only. (hyphen not required)

After entering postal code and selecting the "Enter automatically using postal code" button, if there is an address associated with the entered postal code, its prefecture and city name will be automatically set on the "Prefecture" input field and the "City name" input field.

- Prefecture

Select "Prefecture" from the drop-down list.

- City name

Select "City name" from the drop-down list.

- Address

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: ZZ.CHO 1CHOME-2-345

- Hotel name, place of stay

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: ZZ HOTEL 123

- Contact phone number

Enter your telephone number in Japan.

Enter using numerical values only. (hyphen not required)

E.g.: 0312345678

Confirm that required fields have been entered, then click "Next".

To cancel operation, click "Back" to return to the "Disembarkation Card For Foreigner - Immigration Information Screen".

The screenshot shows a mobile web interface for the 'Disembarkation Card For Foreigner DIGITAL HANAOKO'. The page is titled 'Visit Japan Web' and is on page 3 of 5. The main section is 'Intended address in Japan', which is marked as required. It contains several input fields: 'Postal code' (with a note that hyphens are not required and an 'Enter automatically using postal code' button), 'Prefecture' (a dropdown menu), 'City name' (a dropdown menu), 'Address' (with a note that uppercase Latin alphabet, numbers, and symbols are allowed, and an example 'ZZ CHO 1CHOME-2-345'), 'Hotel name, place of stay' (with the same note and example 'ZZ HOTEL 123'), and 'Contact phone number' (with a note that only numerical values and hyphens are allowed). At the bottom, there are two buttons: 'Back' (highlighted with a red border) and 'Next' (highlighted in blue).

Disembarkation Card For Foreigner - Intended Address in Japan Screen

(8) Questions

For each question, click “Yes” if applicable or “No” if not applicable.

Confirm that required items have been selected, then click “Confirm registration”. To cancel operation, click “Back” to return to the “Disembarkation Card For Foreigner - Intended Address in Japan”.

The screenshot shows a mobile application interface for the 'Disembarkation Card For Foreigner DIGITAL HANAKO'. The title bar is blue with 'Visit Japan Web' and a help icon. Below the title, the page is titled 'Disembarkation Card For Foreigner DIGITAL HANAKO' and shows '4/5pages'. The 'Questions' section is marked as '* Required'. There are three questions, each with 'Yes' and 'No' radio button options. The 'Back' and 'Confirm registration' buttons at the bottom are highlighted with red borders.

Visit Japan Web ?

Disembarkation Card For Foreigner
DIGITAL HANAKO

< Back 4/5pages Next >

Questions * Required

1. Have you ever been deported from Japan, have you ever departed from Japan under a departure order, or have you ever been denied entry to Japan? *

Yes No

2. Have you ever been found guilty in a criminal case in Japan or in another country? *

Yes No

3. Do you presently have in your possession narcotics, marijuana, opium, stimulants, or other controlled substances, firearms, crossbow, swords, explosives or other such items? *

Yes No

Back Confirm registration

Disembarkation Card For Foreigner - Questionnaire Screen

(9) Entered Details Confirmation

Confirm the entered details.

If you want to edit the input contents, you can edit the corresponding items by clicking the "Edit" button.

Confirm that required items have been selected, then click "Register".

To cancel operation, click "Back" to return to the "Disembarkation Card For Foreigner – Questionnaire Screen".

Visit Japan Web ?

Disembarkation Card For Foreigner DIGITAL HANAOKO

< Back 5 / 5pages

Confirm entered details * Required

Basic Information Edit

Surname * DIGITAL

Given name * HANAOKO

Date of birth * YYYY/MM/DD

Home address Edit

Country name * XXXXXX

City name * XXXXXX

Immigration information to Japan Edit

Purpose of visit * XXXXXX

Last flight No. * XXXXXX

Length of stay * X Year

X Month

X Day

Intended address in Japan Edit

Postal code XXXXXXX

Prefecture * XXXXXX

City name * XXXXXX

Address * XXXXXX

Hotel name, place of stay * XXXXXX

Contact phone number * XXXXXXXXXXX

Questions Edit

1. Have you ever been deported from Japan, have you ever departed from Japan under a departure order, or have you ever been denied entry to Japan? *

No

2. Have you ever been found guilty in a criminal case in Japan or in another country? *

No

3. Do you presently have in your possession narcotics, marijuana, opium, stimulants, or other controlled substances, firearms, crossbow, swords, explosives or other such items? *

No

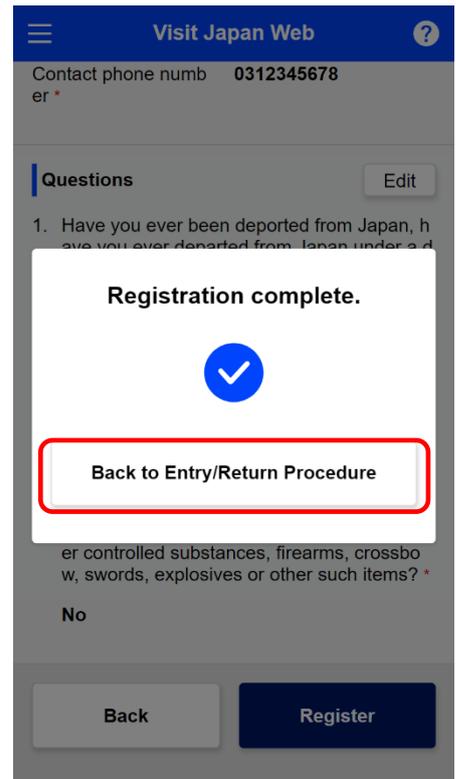
Back Register

Disembarkation Card For Foreigner - Input Confirmation Screen

(10) Disembarkation Card For Foreigner registration
Complete

“Registration complete” is displayed.

Click “Back to Entry/Return Procedure” to go back to the “Japan Entry/Return Procedure Screen”.



Disembarkation Card For Foreigner - Registration Completion Dialog

5-2 Immigration QR Code display

The information registered in the Disembarkation Card For Foreigner is represented as a QR code.

(1) Display the Immigration QR Code

Click “Display QR Code” in the Japan entry/return procedure screen, and proceed to the “Immigration - Submitted Details Confirmation Screen”.

The screenshot shows the 'Japan entry/return procedure' screen on the 'Visit Japan Web' portal. The page is titled 'Japan entry/return procedure' and shows the user's travel details: 'XXXX Travel 2022/10/01' with a 'Change plan' button. The applicant is listed as 'DIGITAL HANAKO'. Below this, there is a section for 'Preparation for quarantine' with a link to 'Pre-registration for Quarantine Procedures'. The next section is 'Preparation for immigration clearance', which shows the user is 'Registered' for the 'Disembarkation Card For Foreigner'. A red box highlights the 'Display QR code' button in this section. Below that is the 'Preparation for customs declaration' section, which shows the user is 'Not registered' for the 'Declaration of Personal Effects and Unaccompanied Articles'. At the bottom, there is a section for 'After entering Japan (during the stay in Japan)' with a link to 'Entered overseas travel insurance (recommendation)'. A 'Back' button is located at the very bottom of the screen.

Japan Entry/Return
Procedure Screen

(2) Immigration QR Code information confirmation

Confirm the submitted details.

If you want to edit the entered details, you can edit the corresponding items by clicking the “Edit” button.

If you have registered family members traveling with you, a “Next” button will be displayed, so click “Next” to display the immigration information for family members traveling with you.

If you have not registered family members traveling with you, a “QR Code Display” button will be displayed, so click “QR Code Display” to proceed to the “Immigration - Display QR Code Screen”.

Click “Back” to return to the previous screen.

Visit Japan Web

Immigration QR Code
DIGITAL HANAKO

Details submitted with the Disembarkation Card For Foreigner * Required

Basic Information Edit

Surname * XXXXXX
Given name * XXXXXX
Date of birth * YYYY/MM/DD

Home address Edit

Country name * XXXXXX
City name * XXXXXX

Questions Edit

1. Have you ever been deported from Japan, have you ever departed from Japan under a departure order, or have you ever been denied entry to Japan? *
No
2. Have you ever been found guilty in a criminal case in Japan or in another country? *
No
3. Do you presently have in your possession narcotics, marijuana, opium, stimulants, or other controlled substances, firearms, crossbow, swords, explosives or other such items? *
No

Back Next

Back Display QR code

**Immigration - Submitted
Details Confirmation Screen**

(3) Immigration QR Code

Displays the QR code required for immigration procedures.

- Persons subject to immigration screening

Confirm the names of persons subject to immigration screening.

Click the drop-down list to change to another target person.

Continuing on, to display the Customs Declaration QR Code, click “Customs Declaration QR Code” and proceed to the “Customs Declaration - Display QR Code Screen”.

To cancel displaying the QR code, click “Back to Entry/Return Procedure” to go back to the “Japan Entry/Return Procedure Screen”.



Immigration - Display QR Code Screen

(4) Customs Declaration QR Code

Displays the QR code required for customs declaration procedures.

- Persons subject to customs declaration
Confirm the name of the person subject to customs declaration.

Click the drop-down list to change to another target person.

To return to the Immigration QR Code, click “Immigration QR Code” and proceed to “Immigration - Submitted Details Confirmation Screen”.

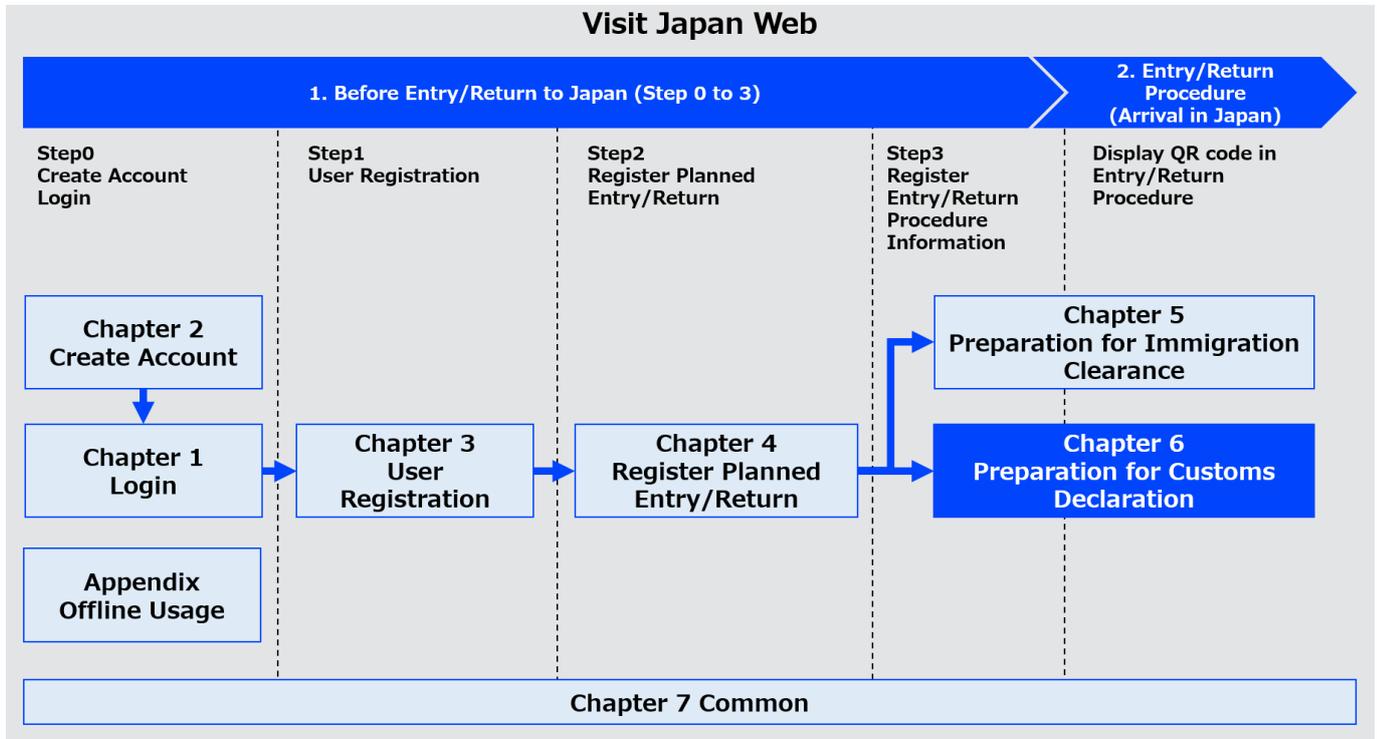
To cancel displaying the QR code, click “Back to Entry/Return Procedure” to go back to the “Japan Entry/Return Procedure Screen”.



**Customs Declaration
Display QR Code Screen**

Chapter 6 Customs Declaration Registration Procedure

The position of this chapter in the overall system is indicated by blue highlighting.



System Overview

6-1 Customs Declaration Registration

Enter your customs declaration information.
If the necessary information on the personal effects and unaccompanied articles declaration are registered, you will be able to go through the electronic declaration gate at the customs inspection site after completing the procedures on the electronic declaration terminal at the airport.

(1) Preparation for customs declaration

Click “Declaration of Personal Effects and Unaccompanied Articles” in the “Japan Entry/Return Procedure Screen”, and proceed to the “Declaration of Personal Effects and Unaccompanied Articles - Operation Selection Screen”.

The screenshot shows the 'Visit Japan Web' interface for the 'Japan entry/return procedure' screen. The page is titled 'Japan entry/return procedure' and shows the travel plan 'XXXX Travel 2022/10/01' with a 'Change plan' button. The applicant is listed as 'DIGITAL HANAKO'. Below this, there are sections for 'Preparation for quarantine', 'Preparation for immigration clearance', and 'Preparation for customs declaration'. The 'Preparation for customs declaration' section is highlighted with a red box and contains the option 'Declaration of Personal Effects and Unaccompanied Articles', which is marked as 'Not registered'. Other options in this section include 'Disembarkation Card For Foreigner' (Registered) and 'Pre-registration for Quarantine Procedures' (Scheduled to be released in November or later). A 'Back' button is located at the bottom of the screen.

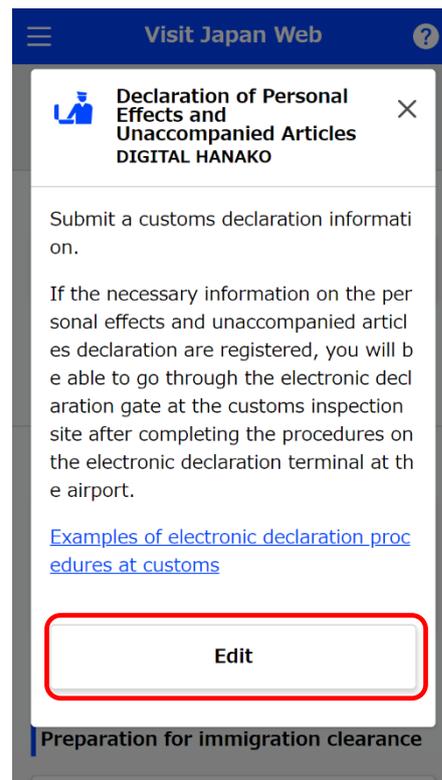
Japan Entry/Return
Procedure Screen

(2) Declaration of Personal Effects and Unaccompanied Articles

An overview of the customs declaration information registration procedure is displayed.

If you have not registered, the “Next” button will be displayed, and if registered, the “Edit” button will be displayed.

After confirming the details, click “Next” or “Edit” to proceed to the “Declaration of Personal Effects and Unaccompanied Articles - Basic Information Screen”.



Declaration of Personal Effects and Unaccompanied Articles - Operation Selection Screen

(3) Basic Information

Enter the basic information for your customs declaration.
If you want to correct your passport number/name,
press Visit Japan Web displayed at the top of the screen,
and on the displayed “Register User” screen, select and
input your details (or “Details of Family Members
Traveling with You.”) to correct this.

*For information on how to enter “Your Details” or
“Details of Family Members Traveling with You”, please
refer to “Chapter 3 Japan Entry/Return Procedure”.

* are required fields.

- Passport No.

The passport number you previously entered appears.

- Name

The name you previously entered appears.

- Occupation

Select the “Occupation” from the drop-down list.
“Employee” is displayed as the initial value.

- Date of Arrival in Japan

When you select the calendar icon, a calendar will be
displayed to select the date of arrival in Japan.

You can register plans up to December 31 the following year.

When you use a PC, the calendar option may not appear.

In that case, enter the date directly (mm/dd/yyyy).

E.g.: 2023/01/01

- Flight No./Name of Vessel

Enter using uppercase Latin alphabet and numerical
values only. For code-share flight, enter the main
operator flight number.

E.g.: ZZ1234

- Point of embarkation

Select the “Point of departure” from the drop-down list.

Input part of the point of departure and select
the point of departure from a list.

Example: LOS ANGELES

Confirm that all of the required fields have been entered, then click “Next”.

**To cancel operation, click “Back” to return to the
“Japan Entry/Return Procedure Screen”.**

Visit Japan Web

Declaration of Personal Effects and Unaccompanied Articles
DIGITAL HANAKO

1 / 14 pages Next >

Basic Information * Required

How to correct the passport number and name
Press Visit Japan Web displayed at the top of the screen, select your details (or details of family members traveling with you) in the displayed register user screen, and make corrections.

Passport No. *
Uppercase Latin alphabet and numerical values

ZZ123456

Name *
Uppercase Latin alphabet and numerical values and symbols

DIGITAL HANAKO

Occupation *

Company employee

Date of Arrival in Japan *

01/01/2023

Flight No./Name of Vessel *
For code-share flight, enter the main operator flight name
Uppercase Latin alphabet and numerical values

E.g.: ZZ1234

Point of embarkation *
Please enter the city of departure

Back Next

Declaration of Personal Effects and Unaccompanied Articles - Basic Information Screen

(4) Family members Traveling with You

Enter the number of family members traveling with you for each age range.

Please click "+" to increase the number of people.

Please click "-" to reduce the number of people.

*The number of people registered in "Details of Family Members Traveling with You" in advance will be displayed by default.

Confirm that correct family members traveling with you have been entered, then click "Next". To cancel operation, click "Back" to return to the "Declaration of Personal Effects and Unaccompanied Articles - Basic Information Screen".

The screenshot shows the 'Visit Japan Web' app interface. At the top, there is a blue header with a menu icon, the text 'Visit Japan Web', and a help icon. Below the header, the title 'Declaration of Personal Effects and Unaccompanied Articles DIGITAL HANAKO' is displayed. A progress indicator shows '2 / 14 pages' with 'Back' and 'Next' navigation options. The main content area is titled 'Family members Traveling with You'. It contains three rows, each representing an age group: 'Over 20 years old' with a count of '2 Person(s)', '6-19 years old' with '0 Person(s)', and 'Under 6 years old' with '0 Person(s)'. Each row has a white button with a minus sign and a blue button with a plus sign. At the bottom of the screen, there are two buttons: a white 'Back' button and a blue 'Next' button, both outlined in red.

Declaration of Personal Effects and Unaccompanied Articles - Family Members Traveling with You Screen

(5) Accommodation in Japan

Enter your accommodation in Japan.

As an initial value, "Contact information in Japan" registered in "Register planned entry/return" will be displayed.

- Postal code

Enter using numerical values only. (hyphen not required)

After entering postal code and selecting the "Enter automatically using postal code" button, if there is an address associated with the entered postal code, its prefecture and city name will be automatically set on the "Prefecture" input field and the "City" input field.

- Prefecture

Select "Prefecture" from the drop-down list.

- City

Select "City" from the drop-down list.

- Address

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: ZZ.CHO 1CHOME-2-345

- Hotel name, place of stay

Enter using uppercase Latin alphabet, numerical values, and symbols.

E.g.: ZZ HOTEL 123

- Tel

Enter using numerical values only. (hyphen not required)

E.g.: 0312345678

Confirm that required fields have been entered, then click "Next".

To cancel operation, click "Back" to return to the "Declaration of Personal Effects and Unaccompanied Articles - Family Members Traveling with You Screen".

The screenshot shows the 'Visit Japan Web' app interface for the 'Declaration of Personal Effects and Unaccompanied Articles DIGITAL HANAOKO'. The current screen is 'Accommodation in Japan', which is marked as a required field. The form contains the following sections:

- Postal code:** A text input field with a placeholder 'Enter automatically using postal code' button below it.
- Prefecture *:** A dropdown menu currently showing a hyphen.
- City *:** A dropdown menu currently showing a hyphen.
- Address *:** A text input field with a placeholder 'E.g.: ZZ CHO 1CHOME-2-345'.
- Hotel name, place of stay:** A text input field with a placeholder 'E.g.: ZZ HOTEL 123'.
- Tel *:** A text input field with a placeholder 'Numerical values only, hyphen not required'.

At the bottom of the form, there are two buttons: 'Back' and 'Next'. The 'Next' button is highlighted with a red border.

Declaration of Personal Effects and Unaccompanied Articles - Accommodation in Japan Screen

(6) Declaration information 1 - 7

For each question, click “Yes” if applicable, or “No” if not applicable.

When you click the “Precautions” link, a Precaution dialog is displayed.

Confirm that required items have been selected, then click “Next”. To cancel operation, click “Back” to return to the previous screen.

Enter information on each declaration information page in the same way.

Visit Japan Web

Declaration of Personal Effects and Unaccompanied Articles
DIGITAL HANAKO

< Back 4/14pages Next >

Declaration information 1/8 * Required

1. Are you bringing the following into Japan?*

(1) Prohibited Article(s) or Restricted Article(s) [For example, Narcotic drugs, Firearms, Explosives]

Description

PROHIBITED ARTICLES (EXAMPLE)

(1) Narcotic drugs, stimulants, marijuana, psychotropic substances, MDMA, designated drugs. [Precautions](#)

(2) Firearms such as pistols, revolvers and machine guns, and bullets or parts thereof.

(3) Explosives, gunpowder, materials for chemical weapons, germs such as anthrax.

(4) Counterfeit, altered or imitated coins, bank notes or securities, and forged credit cards.

(5) Obscene or immoral materials, and child pornography.

(6) Articles which infringe upon intellectual property rights. (patent, utility model, design, trademark, copyright, neighboring right, etc.)

Yes No

Back **Next**

Declaration of Personal Effects and Unaccompanied Articles - Details of Declaration 1/8 Screen

(7) Declaration information 8

In this question, click “Yes” if applicable or “No” if not applicable.

- Quantity of unaccompanied articles

Enter information if you clicked “Yes” for unaccompanied articles.

Enter using numerical values only.

If you are unsure of the quantity, enter “0”.

Confirm that required items have been selected, then click “Next”.

“Declaration of Personal Effects and Unaccompanied Articles - Details of Declaration 7/8 Screen”.

Visit Japan Web

Declaration of Personal Effects and Unaccompanied Articles
DIGITAL HANAKO

< Back 11/14pages Next >

Declaration information 8/8 * Required

3. Unaccompanied articles*
Do you have baggage separately sent by mail, etc. including relocation moving package?

Description

"Unaccompanied articles" refer to items you have sent by mail or delivery service from travel destinations, such as move packages, belongings that have become useless at travel destinations and souvenirs, apart from personal effects to carry with you.

You cannot declare unaccompanied articles after entering Japan (returning to Japan). Please be sure to declare them [Precautions](#)

Yes No

Quantity of unaccompanied articles
※ Please enter "0" if you are unsure of the quantity.

Numbers only

Back Next

Declaration of Personal Effects and Unaccompanied Articles - Details of Declaration 8/8 Screen

(8) Personal effects entry

Answer regarding the quantity of personal effects upon entry.

- Alcoholic beverages (Bottle(s))
Enter using numerical values only.
- Cigarettes (Piece(s))
Enter using numerical values only.
- Heat-Not-Burn (Number of Box(es): Number of boxes/packages individually packed for retail sale)
Enter using numerical values only.
- Cigars (Piece(s))
Enter using numerical values only.
- Others (g)
Enter using numerical values only.
- Perfume (oz)
Enter using numerical values only.

**Confirm that the number of personal effects have been entered, then click "Next".
To cancel operation, click "Back" to return to the "Declaration of Personal Effects and Unaccompanied Articles - Details of Declaration 8/8 Screen".**

Visit Japan Web

Declaration of Personal Effects and Unaccompanied Articles

DIGITAL HANAKO

< Back 12/14pages Next >

Please enter the quantities of personal effects brought into the country shown below.
Please enter integer with decimal numbers rounded down.

Personal effects

Alcoholic beverages
Alcoholic beverages(Bottle(s))

Tobacco products
Cigarettes (Piece(s))

Heat-Not-Burn (Box(es) : Number of boxes/packages individually packed)

Cigars (Piece(s))

Others (g)

Perfume
Perfume(oz)

Back Next

Declaration of Personal Effects and Unaccompanied Articles - Personal Effects Screen

(9) Personal effects - Enter other product names

Answer with information on other item names for personal effects when entering Japan.

Items purchased for personal use do not need to be entered if they have a market value of 10,000 yen or less per item.

Unaccompanied articles also do not need to be entered.

- Article name

Select the "Article name" from the drop-down list.

- Quantity

Set the product name quantity.

Please click "+" to add more products.

Please click "-" to reduce the number of products.

You can also enter the quantity directly.

- Unit

Select the "unit" from the drop-down list.

- Market value

Enter using numerical values only.

- Currency

Click "Select the currency from the list".

The currency can be set in the "Declaration of Personal Effects and Unaccompanied Articles - Currency Unit Selection Dialog".

Visit Japan Web ?

Declaration of Personal Effects and Unaccompanied Articles

DIGITAL HANAKO

< Back 13/14pages Next >

Please enter the fields below for the personal effects brought into the country. Up to 8 items can be entered. (Note) if the purchased items have been provided for personal use, you do not need to enter the fields when the total overseas market value per item is 10,000 yen or less. No need of entry for unaccompanied articles, either.

Personal effects - Other article names (1)

Article name

Select article name from the list

Quantity

0 - +

Unit

Please select the unit.

Market value

0

Currency

Select the currency from the list >

Personal effects - Delete Other article names (1)

Add Other article names

Back **Confirm entered details**

Declaration of Personal Effects and Unaccompanied Articles - Other Personal Effects Screen

(10) Select currency

You can set the currency used for your personal effects.

If the desired currency does not exist in the major currency list, please set the currency from other regions.

- Major currencies

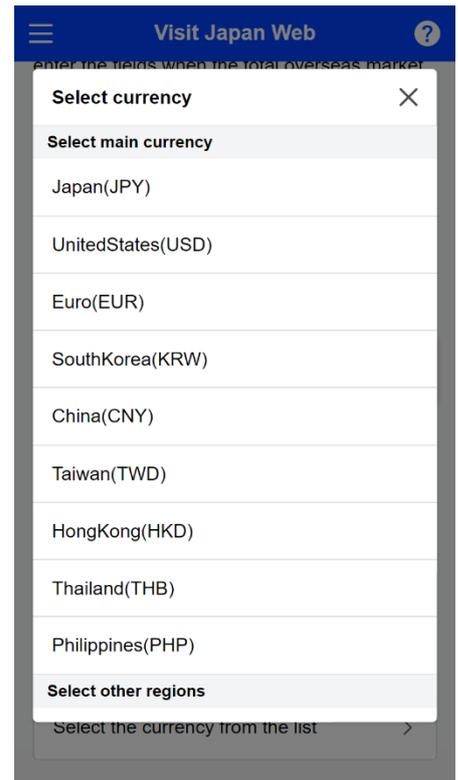
If the major currency list contains the target currency, click the target currency.

- Select other regions

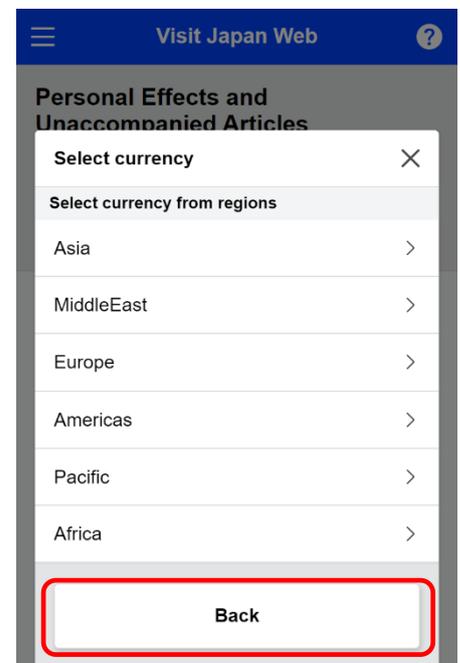
If the desired currency does not exist in the major currency list, please click "Select currency from regions".

If you click "Select currency from regions", the region selection screen is displayed. Set the currency after selecting the region where the target currency is used.

To cancel operation, click "Back" to return to the "Declaration of Personal Effects and Unaccompanied Articles - Currency Unit Selection Dialog (1)".

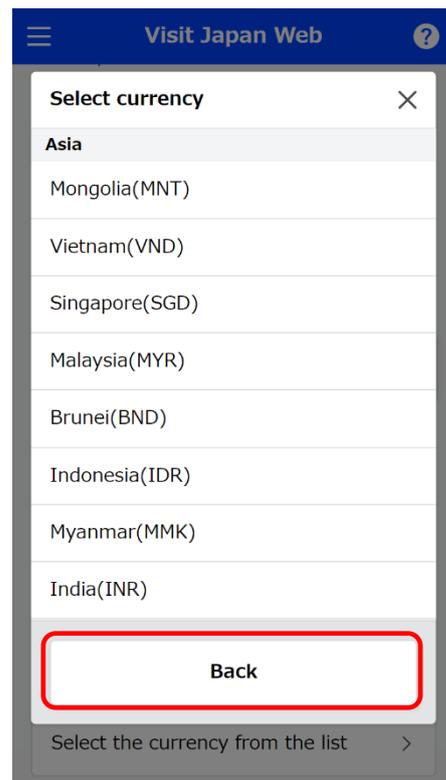


Declaration of Personal Effects and Unaccompanied Articles - Currency Unit Selection Dialog (1)



Declaration of Personal Effects and Unaccompanied Articles - Currency Unit Selection Dialog (2)

To cancel operation, click “Back” to return to the “Declaration of Personal Effects and Unaccompanied Articles - Currency Unit Selection Dialog (2)”.



**Declaration of Personal
Effects and Unaccompanied
Articles - Currency Unit
Selection Dialog (3)**

(11) Personal effects - Add/delete description of other goods

You can enter up to 8 items for "Personal Effects - Description of other goods".

Please add or delete items according to the type of personal effects.

- Personal effects - Delete Other article names

If you click "Personal effects - Delete Other article names", the entry field for the added item will be deleted.

- Personal effects - Add Other article names

If you click "Personal effects - Add Other article names", the entry field for the personal effects will be added.

Confirm the "Personal effects- Description of other goods", and click "Confirm entered details".

To cancel operation, click "Back" to return to the "Declaration of Personal Effects and Unaccompanied Articles - Personal Effects Screen".

Personal effects - Other article names (2)

Article name
Select article name from the list

Quantity
0 - +

Unit
Please select the unit.

Market value
0

Currency
Select the currency from the list

Personal effects - Delete Other article names (2)

Add Other article names

Back Confirm entered details

Declaration of Personal Effects and Unaccompanied Articles - Other Personal Effects Screen

(12) Entered Details Confirmation

Confirm the entered details.

If you want to edit the entered details, you can edit the corresponding items by clicking the “Edit” button.

Confirm that the entered details are correct, and click “Register”.

To cancel operation, click “Back” to return to the “Declaration of Personal Effects and Unaccompanied Articles - Other Personal Effects Screen”.

Visit Japan Web

Declaration of Personal Effects and Unaccompanied Articles DIGITAL HANAOKO

< Back 14/14pages

Confirm entered details * Required

Basic Information Edit

Passport No. *	XXXXXX
Name *	DIGITAL HANAOKO
Occupation *	XXXXXX
Date of arrival in Japan *	YYYY/MM/DD
Flight No./Name of Vessel *	XXXXXX
Point of embarkation *	XXXXXX

Personal effects - Other article names Edit

①

Article name	XXXXXX
Quantity	XXXXXX
Unit	XXXXXX
Market value	XXXXXX
Currency	XXXXXX

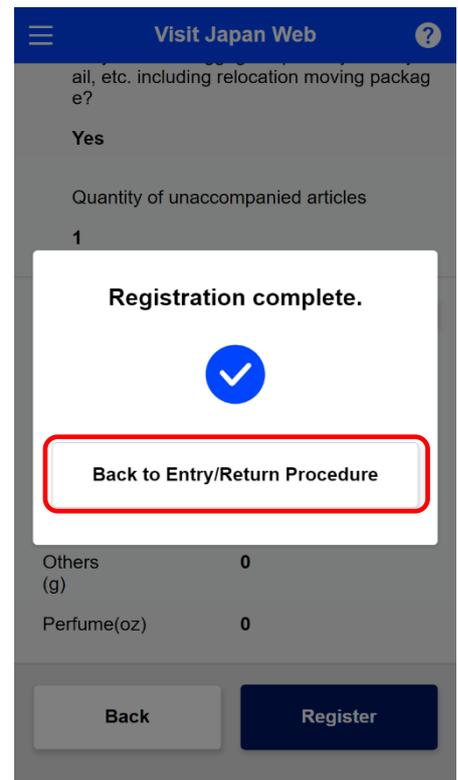
Back Register

Declaration of Personal Effects and Unaccompanied Articles - Input Confirmation Screen

(13) Customs Declaration Registration Complete

“Registration complete” is displayed.

Click “Back to Entry/Return Procedure” to go back to the “Japan Entry/Return Procedure Screen”.



Declaration of Personal Effects and Unaccompanied Articles - Registration Completion Dialog

6-2 Customs Declaration QR Code Display

The information registered on the Declaration of Personal Effects and Unaccompanied Articles form will be presented with a QR code.

(1) Display the customs declaration QR code

Click “Display QR Code” in the “Japan Entry/Return Procedure Screen”, and proceed to the “Declaration of Personal Effects and Unaccompanied Articles - Operation Selection Screen”.

The screenshot shows the 'Visit Japan Web' interface for the 'Japan entry/return procedure'. At the top, it displays the travel date 'XXXX Travel 2022/10/01' and a 'Change plan' button. The applicant is listed as 'DIGITAL HANAKO'. Below this, there are sections for 'Preparation for quarantine' (Pre-registration for Quarantine Procedures), 'Preparation for immigration clearance' (Disembarkation Card For Foreigner, Registered), and 'Preparation for customs declaration' (Declaration of Personal Effects and Unaccompanied Articles, Registered). The 'Display QR code' button for the customs declaration is highlighted with a red box. At the bottom, there is a 'Back' button and a section for 'After entering Japan (during the stay in Japan)' with a button for 'Entered overseas travel insurance (recommendation)'.

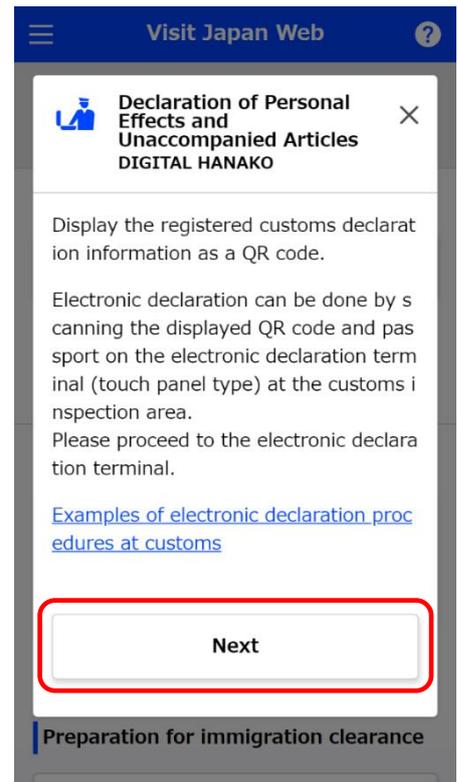
Japan Entry/Return
Procedure Screen

(2) Personal Effects and Unaccompanied Articles Declaration

An overview of the electronic declaration procedures for customs declaration is displayed.

Click "Example of electronic declaration procedures at customs" for the procedures.

After confirming an Examples of electronic declaration procedures at customs, click "Next" to proceed to the "Customs Declaration - Display QR Code Screen".



Declaration of Personal Effects and Unaccompanied Articles - Operation Selection Screen

(3) Customs Declaration QR Code

Displays the QR code required for electronic customs declaration procedures.

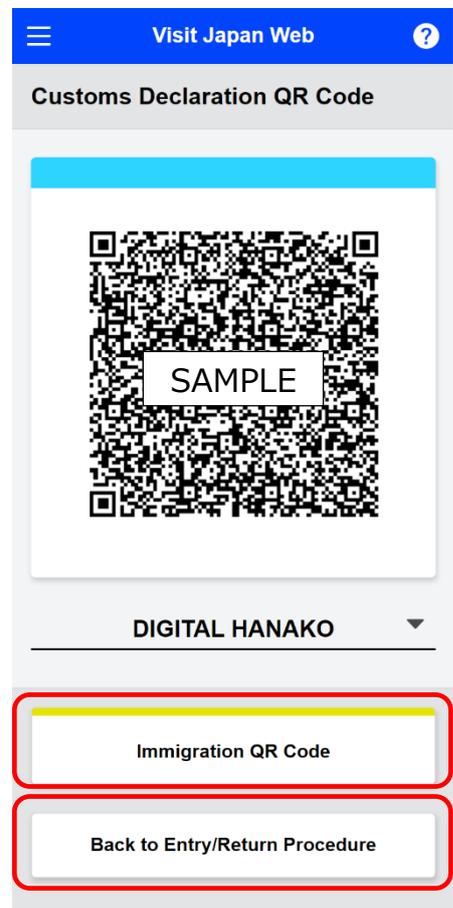
- Persons subject to customs declaration

Confirm the names of persons subject to customs declaration.

Click the drop-down list to change to another target person.

To cancel displaying the QR code, click “Back to Entry/Return Procedure” to go back to the “Japan Entry/Return Procedure Screen”.

To return to the Immigration Procedures, click “Immigration QR Code” and proceed to “Immigration - Submitted Details Confirmation Screen”.



**Customs Declaration -
Display QR Code Screen**

(4) Immigration QR Code information confirmation

Confirm the submitted details.

If you want to edit the entered details, you can edit the corresponding items by clicking the "Edit" button.

If you are registering family members traveling with you, "Next" button will be displayed. Click "Next" and to display immigration information for family members traveling with you.

If you have not registered family members traveling with you, a "QR Code Display" button will be displayed, so click "QR Code Display" to proceed to the "Immigration - Display QR Code Screen".

Click "Back" and this displays your details or the details of family members traveling with you for immigration information to Japan or go back to "Japan Entry/Return Procedure Screen".

Visit Japan Web

Immigration QR Code DIGITAL HANAKO

Details submitted with the Disembarkation Card For Foreigner * Required

Basic Information Edit

Surname * XXXXXX
Given name * XXXXXX
Date of birth * YYYY/MM/DD

Home address Edit

Country name * XXXXXX
City name * XXXXXX

Questions Edit

1. Have you ever been deported from Japan, have you ever departed from Japan under a departure order, or have you ever been denied entry to Japan? *
No
2. Have you ever been found guilty in a criminal case in Japan or in another country? *
No
3. Do you presently have in your possession narcotics, marijuana, opium, stimulants, or other controlled substances, firearms, crossbow, swords, explosives or other such items? *
No

Back Next

Back Display QR code

Immigration - Submitted Details Confirmation Screen

(5) Immigration QR Code

Display the QR code required for immigration procedures.

- Persons subject to immigration screening

Confirm the names of persons subject to immigration screening.

Click the drop-down list to change to another target person.

To proceed with the customs declaration procedures, click “Customs Declaration QR Code” and proceed to the “Customs Declaration - Display QR Code Screen”.

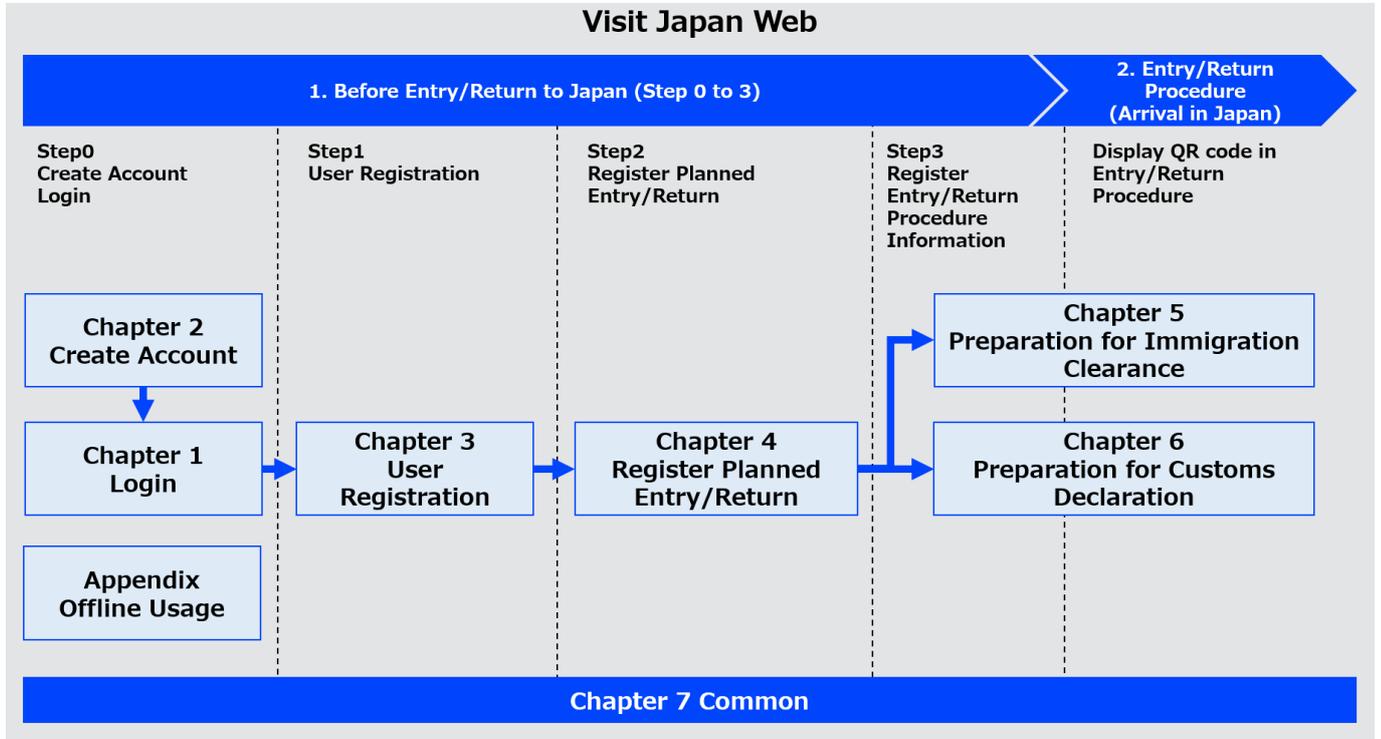
To cancel displaying the QR code, click “Back to Entry/Return Procedure” to go back to the “Japan Entry/Return Procedure Screen”.



Immigration - Display QR Code Screen

Chapter 7 Common Functions

The position of this chapter in the overall system is indicated by blue highlighting.



System Overview

When using Visit Japan Web, the following items can be displayed from the menu icon at the top of each screen.

In addition, when you are logged out, 「Account」 are not displayed.

- App Information
 - Using Visit Japan Web
 - Terms of Use
 - Privacy Policy
 - License
 - Version Information
- Account
 - Change Password
 - Language
 - Logout

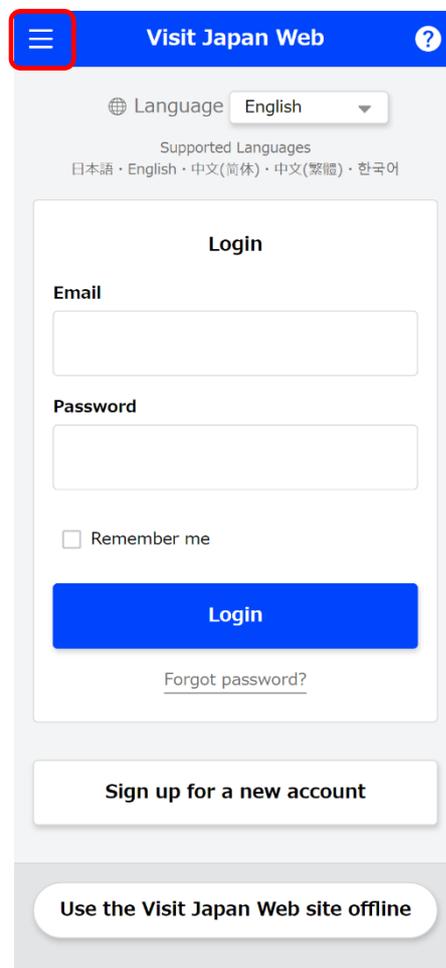
From “Visit Japan Web”, this will transition to the “Home Screen” or “Login Screen” depending on the login or logout status.

Login status: Transition to the “Home Screen”.

Logout status: Transition to the “Login Screen”.

Transition to the “FAQ/Inquiry Screen” from the “?” icon.

For the FAQ/inquiry procedures, refer to “1-2 FAQ/Inquiries”.



Login Screen

7-1 App Information

- Using Visit Japan Web

Click “Using Visit Japan Web”, and download the “Visit Japan Web Operation Manual (PDF)”.

- Terms of Use

Click “Terms of Use” to display the Terms of Use for using Visit Japan Web.

- Privacy Policy

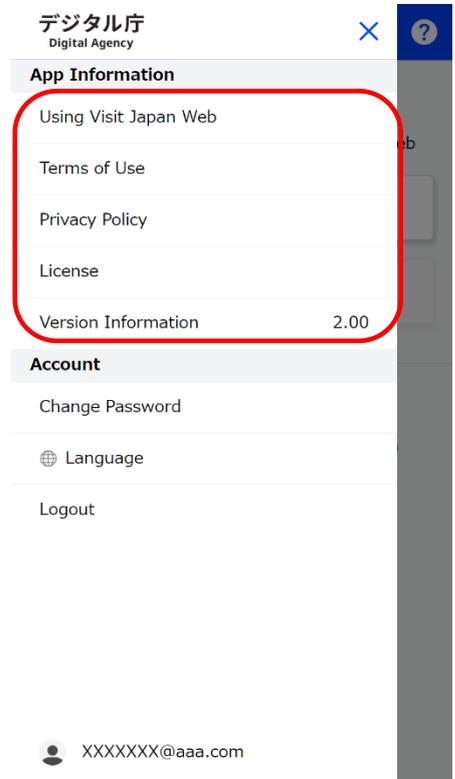
Click “Privacy Policy” to display the Privacy Policy for using Visit Japan Web.

- License

Click “License” to display the License for using Visit Japan Web.

- Version Information

The Visit Japan Web version information is displayed.



Menu Screen

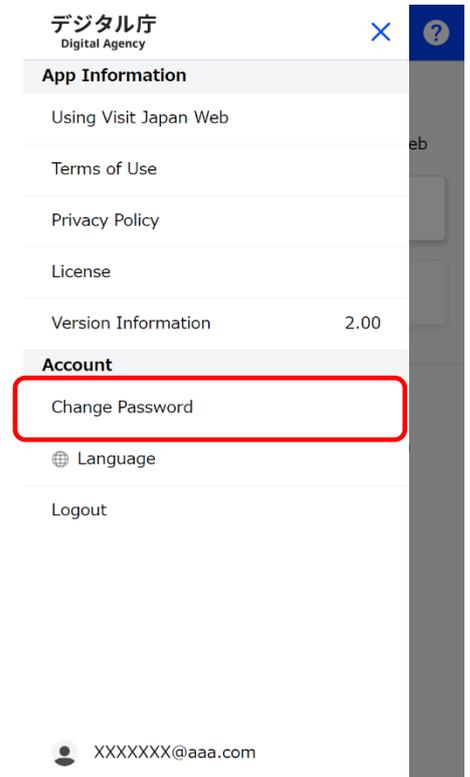
7-2 Account

This item will be displayed if you have already logged in to Visit Japan Web.

7-2-1 Changing Password

Change your Visit Japan Web account password.

For the password change procedure, refer to “2-2 Change Password”.



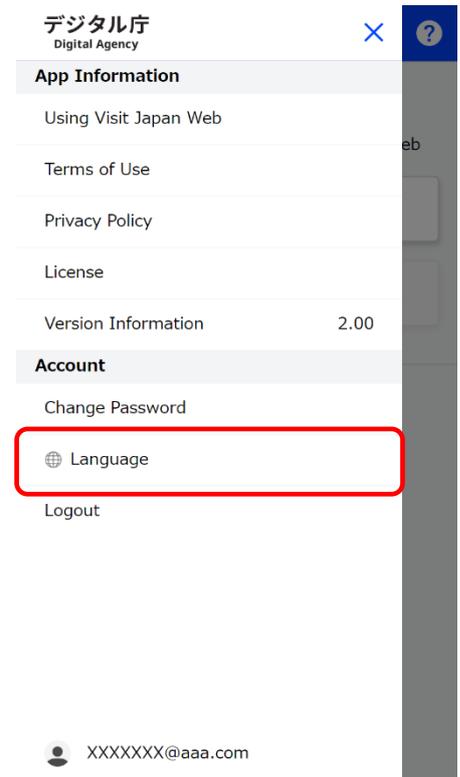
Menu Screen

7-2-2 Setting Language

Set the language for using Visit Japan Web.

(1) Set Language

Open the menu and click “Language” to go to the Set Language Screen.



Menu Screen

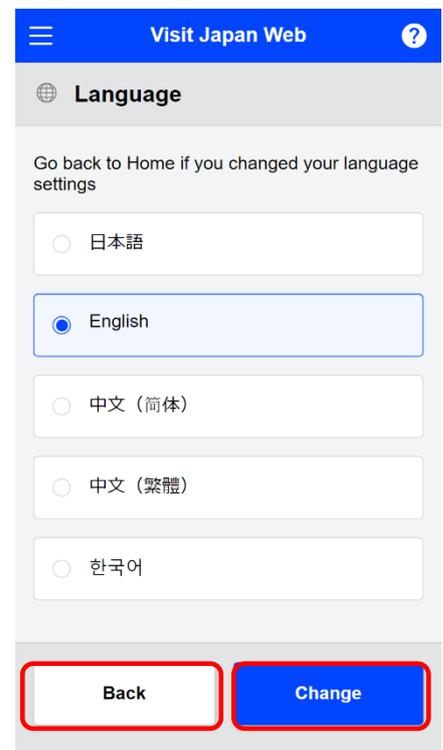
(2) Language selection

In the Set Language Screen

- 日本語
- English
- 中文（简体）
- 中文（繁體）
- 한국어

A language can be selected from above options.

**Click “Change” to configure the language setting.
To cancel operation, click “Back” to return to the previous screen.**

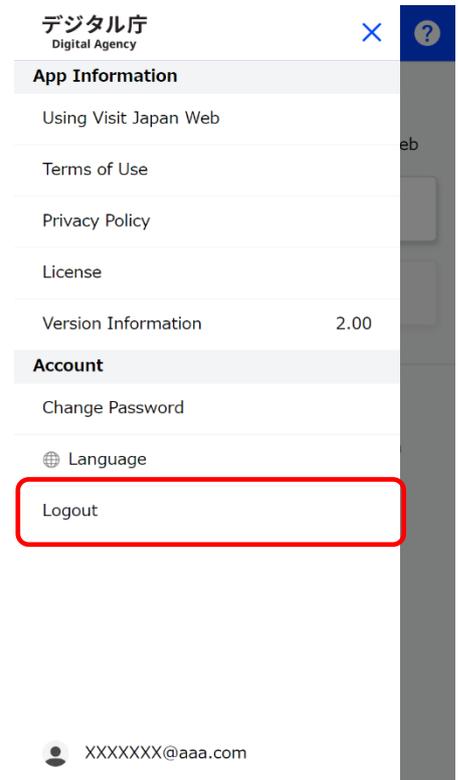


Set Language Screen

7-2-3 Logout

Logout from Visit Japan Web.

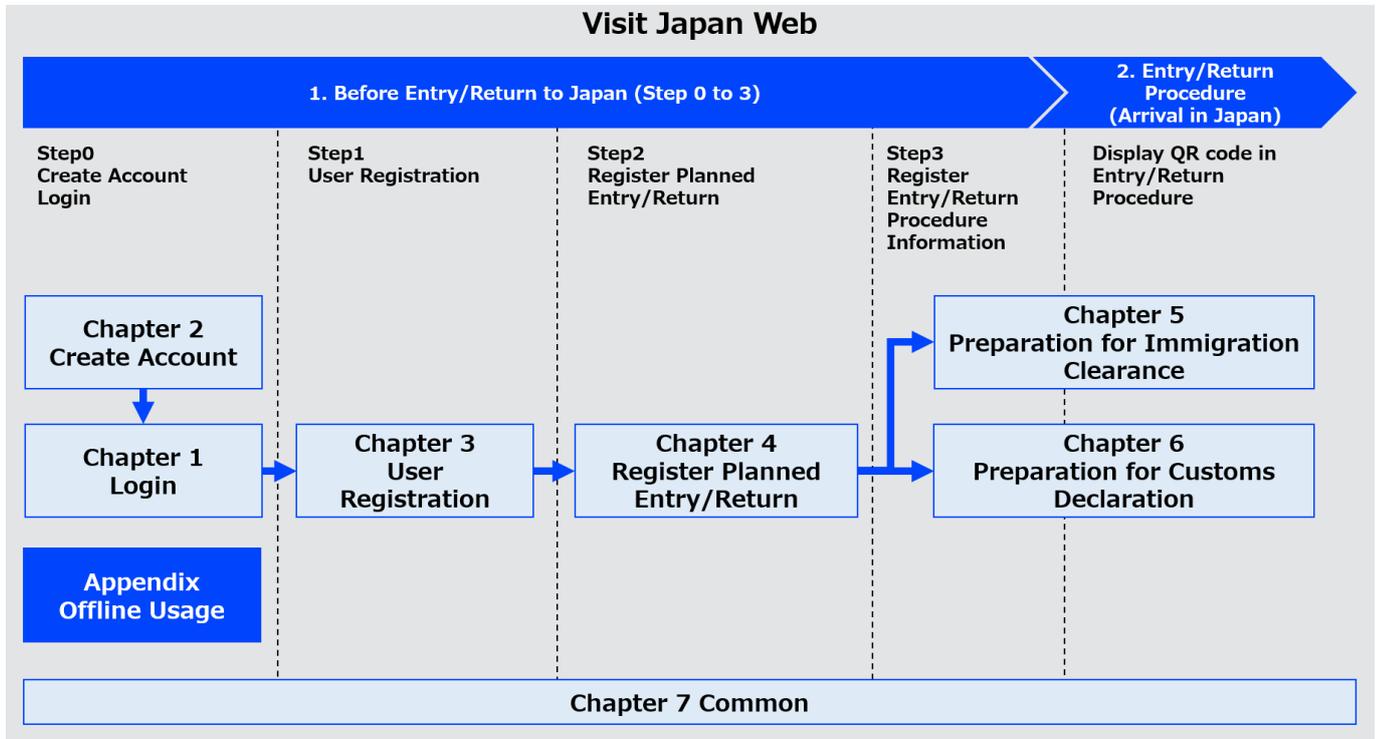
For the logout procedure, refer to “1-4 Logout”.



Menu Screen

Appendix Offline usage

The position of this chapter in the overall system is indicated by blue highlighting.



System Overview

Preparation for offline usage

To use Visit Japan Web offline, you need to install the software in advance.

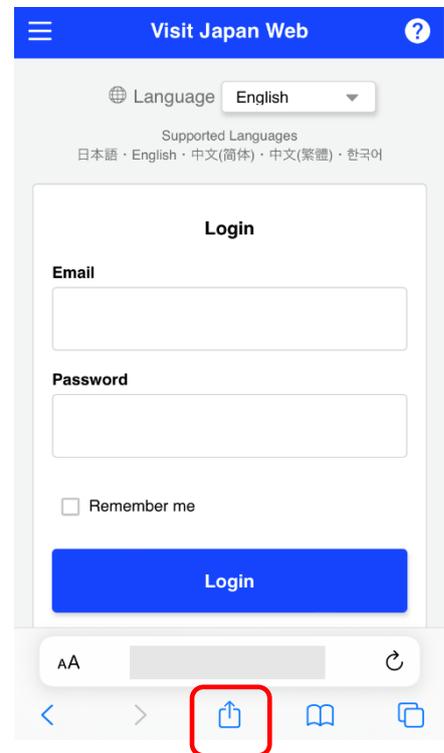
* The display and operations described in this section may differ depending on the terminal and browser you are using.

(6) iPhone/Safari

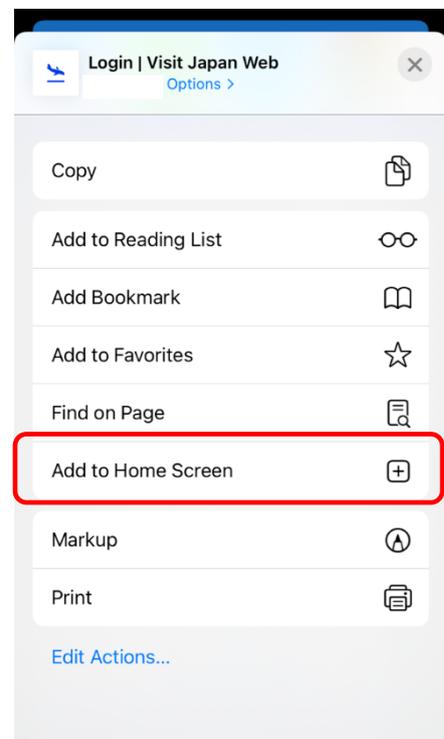
Perform additional operations on the Home screen.

- Tap the icon with the red frame in “Login Screen iPhone/Safari” to display “Option Screen iPhone/Safari”.
- Tap “Add to Home Screen” in “Option Screen iPhone/Safari”.

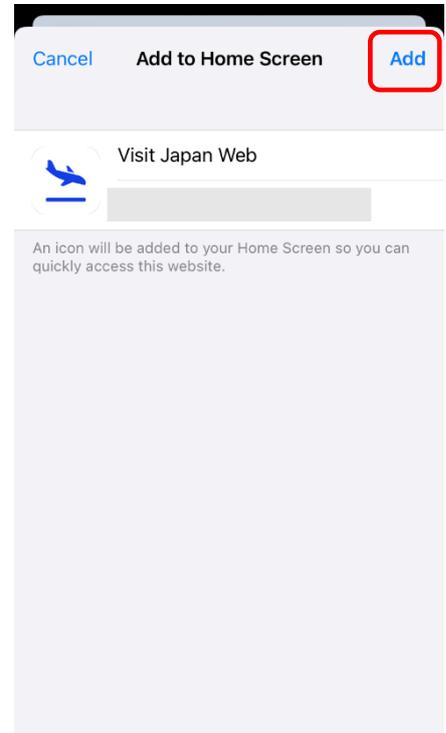
After “Add Screen iPhone/Safari to the Home Screen” is displayed, check Visit Japan Web and tap “Add” to add it to the home screen.



Login Screen iPhone/Safari



**Option Screen
iPhone/Safari**

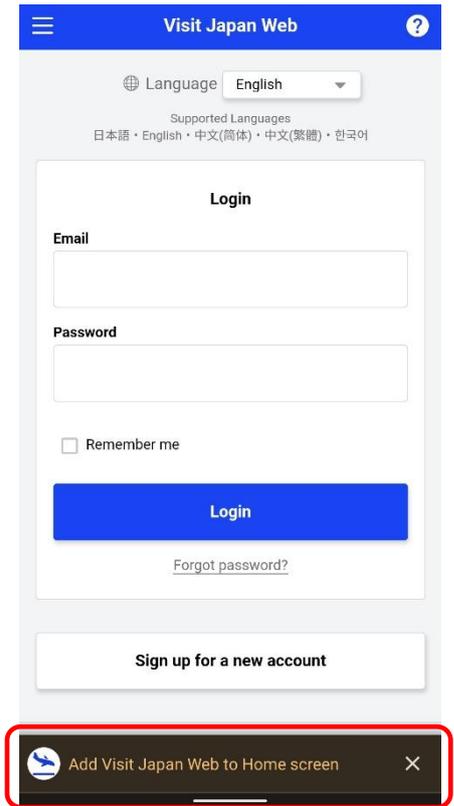


**Add Screen iPhone/Safari
to the Home Screen**

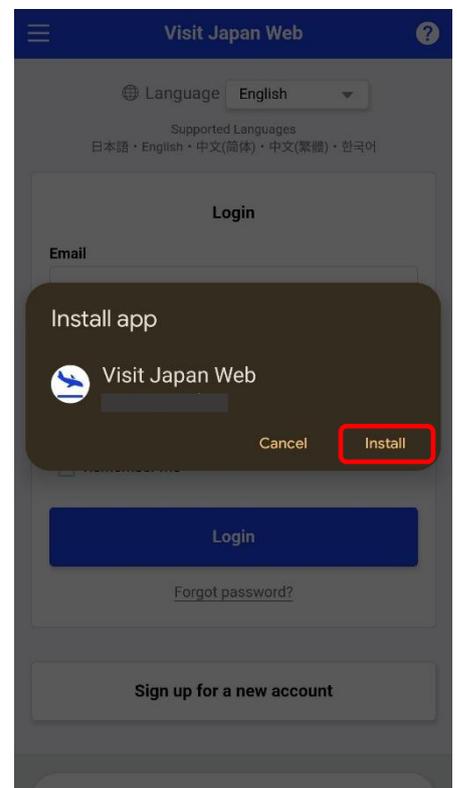
(7) Android/Chrome

Tap “Add Visit Japan Web to the Home screen” and install the apps required for offline usage.

Tap “Install” from the displayed dialog, and install the app.



Login Screen Android/Chrome

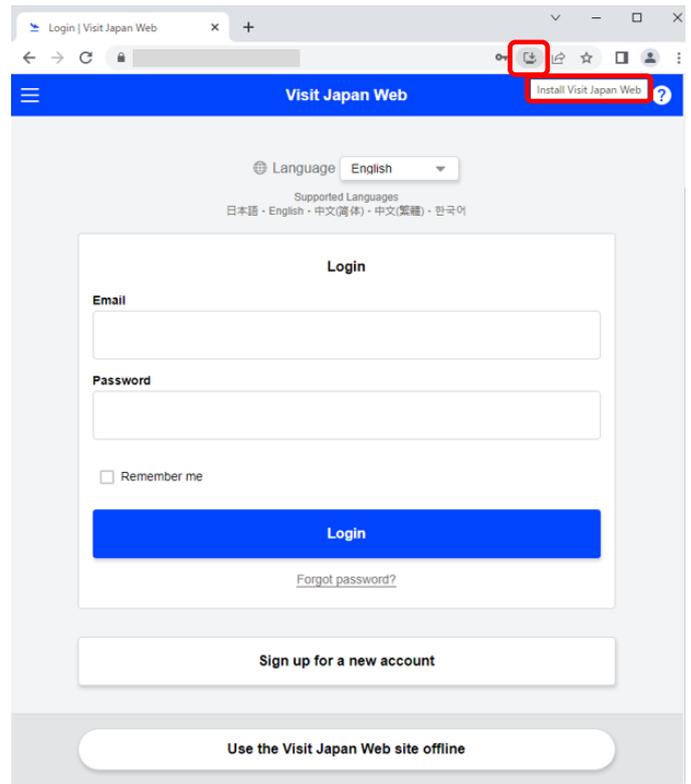


Login Screen Android/Chrome Install

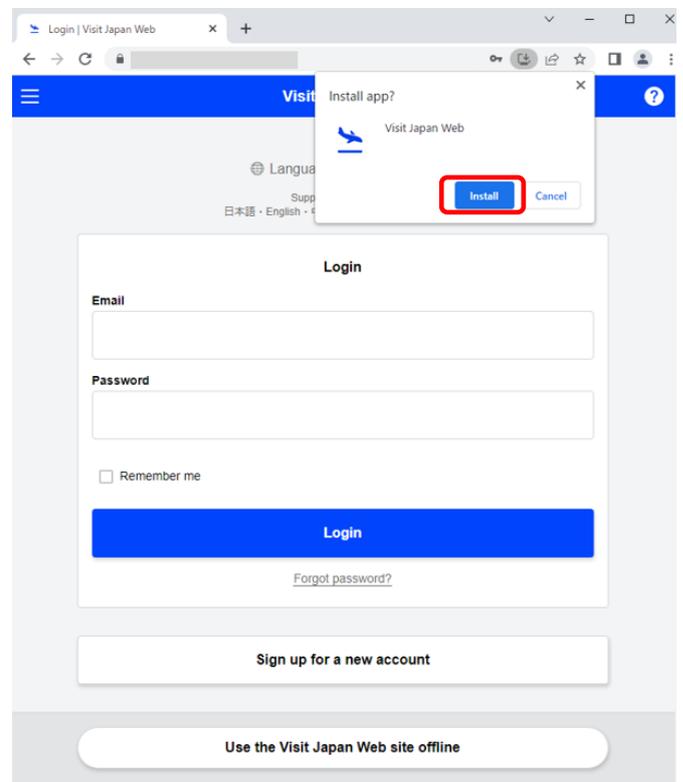
(8) PC/Chrome

Click the icon “Install Visit Japan Web” displayed in the Address Bar, and install the apps required for offline usage.

Click “Install” from the displayed dialog, and install the app.



Login Screen PC/Chrome



Login Screen PC/Chrome Install

Caution/Restrictions During Offline Usage

After installing Visit Japan Web on your device, you can use it while not connected to the Internet (offline). You can register information about entry/return procedures, check/modify registered details, and display the QR Code required for procedures.

Please check the caution/restrictions before using this.

- Caution/Restrictions

(1) Some operations cannot be performed offline. Make sure you are connected to the Internet (online).

Refer to the table below for offline operation availability.

System Overview	Refer to the table below for offline operation availability.	Remarks
Chapter 1 Login	×	
Chapter 2 Create an Account	×	
Chapter 3 User Registration	×	
Chapter 4 Register Planned Entry/Return*	△	<ul style="list-style-type: none"> • Since new registration is not possible, please register online. Registered plans can be selected online.
Chapter 5 Preparation for Immigration Clearance*	○	
Chapter 6 Preparation for Customs Declaration*	○	
Chapter 7 Common	△	<ul style="list-style-type: none"> • How to use Visit Japan Web and password changes are not available, so please go online.

*For Chapters 4 to 6, you need to login online in advance to operate offline.

(2) If details are registered/corrected on multiple devices offline, it may not be possible to confirm the latest registration/correction details from the device. (This is because information will not be linked to other terminals if you remain offline.)

For this reason, when registering or correcting details on multiple terminals, please do so online.

(3) If you stay offline, since details registered offline that is not linked to other devices is stored only on that device, if information is deleted, it cannot be recovered.

After registering offline, please make sure your device is online and open the registered planned entry/return again.